

***LYNTON AND LYNMOUTH
TOWN COUNCIL***



Q
QUALITY TOWN COUNCIL

COUNCIL MEETING

THURSDAY
28th January 2010

***Town Hall
Lee Road
Lynton
North Devon EX35 6HT***

Tel : 01598 752384

LYNTON & LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER AT THE TOWN HALL, LYNTON ON THURSDAY 17TH DECEMBER 2009 AT 2.30PM

PRESENT:

Councillors:
B Peacock (Mayor)
Mrs C B Bowden (Deputy Mayor)
D Bishop
D George
J Gurney
Mrs S Hibbert
B J Howells
Mrs J Mills
Mr T Parker
Mrs E Rodway
K Troup

Officers: Town Clerk and Town Council Secretary

Apologies: Were received from Councillor Dr J Frankish

Also in Attendance: County Councillor Mrs A Davis

The meeting opened with prayers led by Councillor K Troup

PUBLIC QUESTION TIME

Prior to the commencement of the formal Council Meeting, the Mayor adjourned the meeting to enable the general public to ask questions of the Council. There were 3 members of the public present but no questions were asked and the Mayor reconvened the meeting.

176/09 MINUTES

RESOLVED

The Minutes of the Council Meeting held on the 26th November 2009, copies of which had been previously circulated be confirmed as a true and correct record and signed by the Chairman.

177/09 MATTERS ARISING FROM COUNCIL MINUTES

Minute 159/09 Report of the Devon County Councillor, Questions to the Devon County Councillor, question 4 – Members enquired if any progress had been made with regard to the bus service etc.

With members permission the Deputy Mayor moved agenda item 9 Barbrook Toilets to this point in the meeting.

178/09 BARBROOK TOILETS – POSITION STATEMENT

The Town Clerk outlined the present position in that the Solicitors acting for the Barbrook Public Facilities Trust had informed the Town Council that should the Trust cease, the Town Council would have to buy back the toilet building at the then going rate. However, as the Solicitors acting for the Town Council did not think this was correct they were checking with the Charities Commission and hoped to have an answer the following week. Members discussed the various options available.

The Mayor suspended Standing Orders to enable members of the Barbrook Public Facilities Trust to speak.

Mr Roland Gold, on behalf of the Trust, explained the future plans for the property which included 1 disabled/unisex toilet, the other toilet cubicle to be turned into an information/interpretation area to generate a revenue to help with the running costs of the toilet block. He also explained that the solicitors costs had risen considerably and they were not able to pay any more money, he therefore asked for a decision to be made at this meeting.

The Mayor reconvened Standing Orders.

Members discussed further the possibilities for the toilet block including the implications of a covenant, mandate etc., always bearing in mind that the building was a public asset. After much discussion it was

RESOLVED

1. If the Town Council's Solicitors after discussion with the Charities Commission find that the Town Council do not have to buy back the building at the going rate should the Trust cease, the lease can go ahead.
2. If the Charities Commission find that the Town Council do have to buy back the building at the going rate should the Trust cease, a covenant be placed in the lease stating that the building could only be used as Public toilets/bus shelter.
3. The Trust be given permission to sell wall space in the unused convenience for advertising/interpretation purposes.
4. It should be noted that this decision accords with the wishes of the public expressed at the Annual Parish Meeting 2009.

The Mayor and Councillors wished the Barbrook Public Facilities Trust good luck with this venture.

179/09 COMMUNICATIONS

1. A Christmas Card had been received from Mr & Mrs John Travis sending their best wishes to Councillors for Christmas and the new year.
2. An invitation to a Buffet meal etc at Lee Abbey on Sunday 17th January 2010 was extended to members and the Town Clerk requested any Councillor interested in attending, should contact him.

180/09 OUTSTANDING BUSINESS

There was none

181/09 COMMITTEE REPORTS

RESOLVED:

That the open reports of the following committees, having being circulated, be received and noted and the recommendations contained therein adopted, subject to any matters annotated.

Estates & Amenities Committee

2nd December 2009

Minutes 164/09 – 168/09

Councillor Gurney, Chairman of the Estates & Amenities Committee, apologised for his absence at the meeting but called the minutes.

Minute 168/09 Any Other Urgent Business (1) Town Hall Weddings, advert in 'Wedding Ring' publication. A draft advert was on display for members to look at. Councillor Howells to forward a copy of the proposed brochure to the Town Clerk to enable him to use the contents of same for this advertisement.

Policy & Finance Committee

9th December 2009

Minutes 169/09 – 175/09

Minute 171/09 Matters for Recommendation (d) St Mary's Lychgate members were confused at the wording of this minute and it was

RECOMMENDED

The wording be amended to read *'The Town Clerk briefly outlined the situation regarding the Lychgate and reminded members of the planning condition attached to the development of the stable site opposite the Valley of Rocks Hotel whereby a 'virtual' pavement concept may provide a deterrent to further damage to the Lychgate.'*

Minute 171/09 Matters for Recommendation (d) St Mary's Lychgate – Recommendation - In answer to a question from Councillors the Town Clerk informed members that the Traffic Management Group had been informed of this recommendation.

Minute 173/09 Matters under Delegates Powers (d) Planning Applications (i) Ref: 62/41/09/036 The Homestead, East Ilkerton, Barbrook, Lynton and (ii) Ref: 62/41/09/037LB The Homestead, East Ilkerton, Barbrook, Lynton

Councillors expressed concern at having to recommend refusal for a planning application because it did not conform to National Park Planning Policy although as Town Councillors they felt that a scheme would contribute to the local economy .

Minute 174/09 Any Other Urgent business – Planning Ref: 62/41/09/033 Little Plantation, Croscombe, Lynton In answer to a query as to why this was on the agenda for that particular meeting, the Town Clerk informed members that a site meeting had taken place on that day and this note was a reminder to members who wished to attend, not an indication that it would be considered at the meeting, in fact only 2 members had been present at the site meeting.

182/09 REPORTS FROM OTHER COUNCIL COMMITTEES

Councillor George informed members that the proposed meeting of the Youth Forum for the 26th November had not been held and a meeting was to be re-scheduled.

183/09 POLICE REPORT

The Town Clerk had received apologies from the Police who had been called to an incident and had asked him to present their report. The crime figures for this period last year were the same and during the last month, the Police had attended a missing person incident, theft of a candle and keys from the Church and a broken window at the Town Hall. PC Hendry had obtained the interactive speed gun which should help members of the public to become familiar with actual rather than the perceived speed of vehicles .

184/09 MOTIONS

There were no motions.

185/09 QUESTIONS

There were no questions.

186/09 NORTH DEVON COUNCIL

Report of the North Devon Councillor

This month has been fairly busy with discussions about alterations to our Crematorium and the Licensing Committee wrestling with the problem of too many taxis in Barnstaple!

Yesterday we had an extraordinary full council meeting about the future “Joint Core Strategy” which is being worked on in partnership with Torrington District Council. The meeting started with heated exchanges about the fact the next full council meeting has been changed from 13th January 2010 to 14.30 on 20th January 2010. This is due to the leader of the council who feels he cannot report on the overspend problems until this later date. This change of date would not normally be of concern to LLTC however 20th January is the date of our JCG. This is so important I feel we must ask members and officers to fit both in on the same day.

I would like to take this opportunity to wish members, officers and staff of LLTC a very happy Christmas and New Year and say thank you for all your help and kindnesses over the last 12 months.

Questions to the North Devon Councillor

Road Sweeper.

Councillor J Gurney declared a personal interest in this matter as the road sweeper rents accommodation from his employers. He did not leave the room.

Councillors were concerned that the road sweeping was not being done to the standard they were used to. After discussion it was

RESOLVED

Councillor Hibbert would look into this matter and the Town Clerk to write to Martin Coles (NDC) requesting a schedule of the footpath works to be done.

187/09 REPORT OF THE DEVON COUNTY COUNCILLOR

Councillor Davis, Cabinet member for Children’s Health and Wellbeing, Devon County Council and Member Exmoor National Park reported as follows:

Building Schools for the future. On the 30th November the government announced that Devon County Council would be receiving £80m investment, Work will start on planning the new schools almost immediately with building work beginning in three years. Devon was one of 30 local authorities invited to bid for the early release of funds because of its success in delivering other projects. Today’s announcement will mean £80 million from the Government with Devon contributing up to £7 million. There are five schools in Devon, Ilfracombe Art college to be substantially re built, the school has places for over 1300 students and is in very poor condition.

Road Improvement Scheme Seven Ash - Road maintenance on the A3123 near Combe Martin is completed. The £750,000 improvement scheme on the important link to Ilfracombe and North Devon’s coastal resorts started in September, to bring around 900 metres of road up to modern standards. The section of road from Seven Ash Cross to Long Lane Farm has been reconstructed, widened, and realigned. New drainage has also been installed. Prior to the scheme, the original road width was less than 5 metres at certain points, making it impossible for larger vehicles to pass each other. The narrow width and lack of visibility was a contributing factor to a history of accidents on the route. The road surface was prone to flooding in periods of heavy rain and also needed major maintenance.

Devon praised by Government for winter maintenance - The Government has held up Devon County Council as a leading example of winter road maintenance and is recommending that other authorities adopt some of Devon's good practices which helped keep the county moving last winter. The UK Roads Liaison Group (UKRLG) was commissioned to conduct a review of winter operations among the country's highway authorities following last February's weather, which was the most severe for 18 years. Devon County Council fared well last winter in keeping roads across the county as safe and clear as possible. Almost 16,000 tonnes of salt was used on Devon's roads last winter compared with the usual amount of between 10,000 and 12,000 tonnes, but the County Council was able to maintain plentiful supplies because of the systems it has in place. Devon County Council was highlighted for its framework contract for its salt stocks, enabling it to access different types of salt from a number of suppliers. Other highway authorities are being recommended to follow the same approach to establish contracts with more than one supplier.

Devon County Council also received acclaim for its effective communication of information with the public, with its "Travelling in Winter" leaflet which reminds motorists of essential advice for when driving in wet and icy conditions, and raises awareness of potential hazards.

Devon County Council's efforts were also recognised earlier this year as it was rated the best authority in the country for cold weather gritting (salting) and snow clearance by the National Highways and Transport Public Satisfaction Survey 2009.

Highway Maintenance Backlog - DCC don't produce a district by district breakdown of the £220m backlog. However, based on the condition of the A and B roads in North Devon (which are slightly better than the County average), and the road length in North Devon, it is likely that the backlog within the district is between £20m and £25m.

Boundary Committee proposals are now published. - They have recommended a single unitary council for Devon and advised the Sec of State not to proceed with the original proposal for a unitary council for Exeter.

Questions to the Devon County Councillor

1. Members enquired what affect any changes implemented by the Boundary Committee would have but Councillor Davis was unable to give any assurances.
2. Members enquired the reason for delay in building works to the Pavilion and were informed this was due to consultations for this major development.
3. In answer to a query with regard to a bus apparently losing a wheel, the County Councillor had no further information.
4. In answer to a query concerning the widening of the pavement at Castle Hill, members were informed that the money put back for this project had been used elsewhere but councillor Davis would chase same.
5. Members discussed the lack of clear instructions with regard to on street parking and the need for so many parking enforcement officers.
6. No response had been received with regard to the bus service connections.
7. The Town Clerk to informed members the name of the current Secretary of State.
8. In reply to a question regarding the solar lights, members were informed that there was no ongoing maintenance agreement for these.
9. The Town Clerk to write to County Councillor Davis requesting the gritting lorries alternate their routes between Lynbridge and Station Hill.

188/09 REPORT OF THE COMMUNITY DEVELOPMENT TRUST REPRESENTATIVE

At last I have some positive good news about the Trust and the future prosperity of our area. Following a presentation by Ian Rigby and myself about Hydro Power on the East and West Lyn Rivers, at NDC Executive on 8th December, they recommended that:

They appoint LCDT as the project client and lead project partner.
The secondment, to the Trust, of Paul Hollis as project manager.
The establishment of a partnership project team led by the Trust.
That up to £57,000 of the Council's project capital allocation should be released to allow the project to progress.

Any income earned by the trust on completion of any of the sites will be used within the community and our aim is to give the area of benefit (9 parishes) independence in future years.

May I remind you our AGM is at 18.30 on Monday 11th January 2010 in this Town Hall. All will be welcome, especially those who wish to become directors or members. Happy Christmas and a prosperous New Year to all our community.

189/09 REPORT OF THE TOWN CLERK

Report of the Town Clerk

1. The JCG meeting had been scheduled for the 20th January 2010.
2. A meeting was due to be held imminently with Western Power reference the Esplanade lights.
3. The first draft of the Councils application for Quality Council had been completed.

Questions to the Town Clerk

1. Upper Lyndale Car Park – hand rail repairs taking place
2. In answer to a query with regard to the bad condition of pavements in Lynton, the Town Clerk informed members that he was await a response from NDC.

190/09 REPORTS FROM OTHER COUNCILLORS

A meeting had been held with Lyn Lions reference the bar and members of the sub committee requested this be put on the agenda for the next meeting of Policy & Finance Committee to consider.

191/09 ANY OTHER URGENT BUSINESS

There was none

PART 2

The Chairman moved that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are temporarily excluded and they be instructed to withdraw.

192/09 CONFIDENTIAL COMMITTEE REPORTS

Policy & Finance Committee
Minute 175/09

9th December 2009

Meeting closed at 4.02pm.

Chairman

ii. Ref: 62/41/09/026 The Old chapel, Sinai Hill, Lynton

Conversion of building consisting of 3 bedroomed flat and workshop to form 2 dwellings (re-submission of planning application 62/41/09/014). As per amended plan 13.10.09 and 26.10.09 (Full)

CONDITIONAL PERMISSION GRANTED

iii. Ref: 62/41/09/028 Combe Park House, Hillsford Bridge, Lynton

Installation of secondary glazing and works to raise the height of the chimney (Householder)

CONDITIONAL PERMISSION GRANTED

195/09 MATTERS FOR RECOMMENDATION

a. Town Hall – purchase of additional crockery (referred from Policy & Finance Committee 09.12.09)

Members discussed the need for the purchase of additional crockery and also the desirability of making the crockery more accessible when required for functions etc. After discussion it was

RECOMMENDED

The Town Hall Working Party meet to discuss buying the number of complete place settings of crockery that was considered desirable to ensure that large functions could be accommodated, and what additional types of crockery was required together with a system for accessible storage of the crockery.

b. Decision Register

The decision register was considered by Councillors and the following amendments made:

- Replacement Trees – Agreement received from Exmoor Society, awaiting grant.
- Town Council Terrier – draft maps prepared, budget provision to be made for registering of Town Hall land when a proper land ownership map can be prepared.
- Hydro Electric project – approval received, Steering Group meeting to be held during January.
- Town Hall Security Work – structural engineer has sent a report outlining the work required to enable him to assess what, if any, remedial action is needed. Town Hall workforce to deal when return from sick leave.
- Sir George Newnes Medal Board – under construction
- North Walk – land to the landward side of North Walk – possibility of acquisition.
- Town Hall Maintenance Work Schedule – Refurbishment Group to meet as soon as possible.

During these discussions it was

RECOMMENDED

That the proposals from the Lions be accepted and that financial provision be made by Policy & Finance Committee for the materials for the second bar.

c. Town Clerk's report and Questions to the Town Clerk.

The Town Clerk Reported:

1. Valley of Rocks Management Group – the Management Group had recommended a June 2010 roundup.

RECOMMENDED Surrey Wildlife Trust be advised that the Town Council will carry out the necessary roundup in June and at the same time they (Surrey Wildlife Trust) be requested to send a photograph of the goat shelters.

2. Agency Renewal – the Town Clerk reminded members that the Agency Renewal meeting was on Wednesday 20th January and that a pre-meeting of Town Councillors should be held prior to that.

RECOMMENDED

The pre-meeting should be held on at 6.30pm on Tuesday 19th January in the Town Hall.

3. Barbrook Toilets – the Town Clerk advised members that Barbrook Toilets were frozen and some pipes damaged. He reminded members that the property had not yet been passed across to the Charitable Group and as such he would arrange for the necessary repairs at the council's expense.

RECOMMENDED

The Town Clerk arrange for the repairs at the Council's expense.

Questions to the Town Clerk:

1. Councillor Mrs Hibbert requested that a note be put on the January Council agenda reminding members of the Local Development Framework meeting to be held at the United Reform Church, the meeting had been arranged by Exmoor National Park.
2. The question of the use of a surplus curtain to be discussed by the Town Hall working Party.
3. May Bridge footbridge, Lynmouth – Town Clerk to report a faulty step to the footbridge the relevant authority.
4. Manor Grounds – it was noted that the post preventing access to Manor Grounds was not being maintained in the upright position.
5. The question of the exterior of the Town Hall stonework deterioration to be discussed by the Town Hall working party.
6. Mention was made of the dangerous tree work being undertaken on Lynmouth Hill. Town Clerk to advise Exmoor National Park and the Highways Authority.

196/09 MATTERS UNDER DELEGATED POWERS

a. Planning

Councillor Mrs S Hibbert reminded members that in all planning matters should she obtain additional information on applications when attending Exmoor National Park Planning Committee this may necessitate her changing her views.

i. Ref: 62/41/09/033 Little Plantation, Croscombe, Lynton.

Erection of an agricultural workers dwelling (148sqm) together with the erection of an agricultural building (457 sqm)

The Town Clerk had been advised that the application had been deemed viable by an agricultural consultant.

RESOLVED

To recommend approval as that application was considered viable and to recommend approval to the detail of the building and dwelling house.

ii. Ref: 62/41/09/038 Lyndale Car Park, Lynmouth

Application for variation of condition no. 1 (this permission shall be for a limited period only expiring on the 5th March 2010 or before which date the mobile office building hereby permitted shall be removed and the site reinstated to its former condition) of approved planning application 62/41/07/004 to allow extended 3 year period.

The Town Council could not comment on this application as they were the managing agent for the car park but they wished it to be noted that they had supported the siting of Exmoor National Park Visitors hut there and were looking forward to their relocation to the Pavilion.

- iii. **Ref: 62/41/09/039 – 13 Broadmead Gardens, Lynton**
Proposed Porch
RESOLVED
To recommend approval
- iv. **Ref: 62/41/09/040 Moonfleet, Station Hill, Lynton**
Erection of conservatory to the rear of the property and decking.
RESOLVED
To recommend refusal due to the visual impact and the use of unsympathetic materials.
- v. **Ref: 62/41/09/041 Buzzards Ridge, Stock Hill, Barbrook, Lynton**
Proposed non-material amendment (extension to front of garage by 0.5m) to approved planning permission 62/41/09/019
RESOLVED
To recommend approval
- vi. **Ref: 62/41/09/042 The Old Chapel, Sinai Hill, Lynton**
Proposed non-material amendment (re-building instead of renovating the projectionist's house, 4 no. first floor windows from curved heads to straight ones and the change in the number of opening lights on 4 no. front elevation windows from 2 lights to 3 lights) of approved planning application 62/41/09/026.
It was noted that as this was an amendment to an existing approval, a decision had already been taken by Exmoor national park to recommend refusal to the alteration from curved to straight heads on the 4 no. first floor windows.
RESOLVED
That it be noted that the Town Council would also have recommended refusal

197/09 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

There was none.

The meeting closed at 7.45pm

Chairman

200/09 MATTERS FOR RECOMMENDATION

a. Draft Budget 2010/2011

1. Agency

The Finance Officer drew members attention to the documents which had been circulated prior to the meeting.

After discussion of the details of the documents it was

RECOMMENDED

That the budget as attached to the signed copy of the minutes be adopted.

2. Town Council

The Finance Officer drew members attention to the documents which had been circulated in advance of the meeting and in particular drew their attention to the areas of discretion where savings could be made should members so desire.

- Members discussed the detail of Lyn in Bloom and a proposal was made and seconded that the budget for Lyn in Bloom should be reduced to £500. An amendment was proposed and seconded that the budget for Lyn in Bloom should be £1000, and that any expenditure on Lyn in Bloom by the Town Council should not be partially recharged to the Agency as it was understood that North Devon Council no longer wished to support this expenditure. A vote on the amendment took place and was carried, therefore the amendment became the substantive motion and was carried.
- The Finance officer brought to members attention slight alterations in the Parish expenses.

RECOMMENDED

- i. A copy of the budget be attached to the signed copy of the minutes and be adopted.
- ii. The budget for Lynton in Bloom be set at £1,000 and that any expenditure on Lyn in Bloom by the Town Council should not be partially recharged to the Agency
- iii. The Mayors allowance be increased by £100 to a total of £1300 per annum.
- iv. The budget for Civic functions be increased by £500 to £2,500 per annum
- v. Grant budget of £2,500 to remain the same.
- vi. Budget of £300 for Church/Parish Clock to remain the same but the Town Clerk to explore the possibility of the Town Hall supervisor taking responsibility for the day to day maintenance of same.

b. Precept 2010/2011

It was proposed and seconded that the precept be set at £26,750 an increase of 3.9%.

RESOLVED

The precept be set at £26,750 and that the Finance Officer be authorised to advise North Devon Council of this.

Members expressed their thanks to David Brooks, Finance officer for his excellent presentation of the budget, and his work throughout the year.

c. Criteria for awarding Sir George Newnes Medal – referred from Policy & Finance Committee 18.11.09

A copy of the criteria for awarding the Sir George Newnes medal was circulated to members. The criteria were

- Not deceased
 - Not for paid job
 - Not serving Councillor
 - Must have name of proposer
 - 5 years past performance (no further back)
 - Take into account amount of spare time available for charity work
 - Local proposers only
- after discussion it was

RECOMMENDED

No change to be made to the criteria for prospective medal holders

d. Manor Residential Home

The Chairman moved that this item be discussed as a confidential item.

e. JCG Meeting – debriefing

The Town Clerk informed members that an informal JCG meeting had taken place that day in Barnstaple and the outcome was that the acting Chief Executive for North Devon council and the Town Clerk were to liaise on the preparation of a new agency agreement.

Councillors commented that the sterling work of the Town Council employees had materially assisted discussions on the renewal of the Agency Agreement

f. Decision Register (attached)

The one item relating to Policy & Finance was on the agenda to be discussed at Council.

g. Town Clerk's report and Questions to the Town Clerk

The Town Clerk had no report to submit

Questions to the Town Clerk

1. Old Prison Cells – progressing
2. Gritting schedule and salt storage to be placed on agenda for next meeting of Estates & Amenities.
3. Barbrook toilets – Town Clerk had nothing to report as was waiting for clarification from the solicitors.
4. Reduction in Water Rates – Town Clerk to report further

201/09 MATTERS REFERRED FROM ESTATES AND AMENITIES

a. Main Hall – Lions Bar, material costs

The Town Clerk had received a letter from the Lions stating that they would not be proceeding with the construction of a bar. Concern was expressed at this news as members of the sub-committee felt the matter was progressing satisfactorily. After some discussion it was

RECOMMENDED

Councillor Parker to prepare some sketches for a bar to be presented at the next meeting of Estates & Amenities Committee.

202/09 MATTERS UNDER DELEGATED POWERS

a. FINANCIAL STATEMENT

The Financial Statement for December 2009 was tabled and after discussion on the details of the report it was

RESOLVED:

That the financial statement, as attached to the signed copy of the minutes be approved.

b. CHEQUES

A List of the cheques was tabled for member's consideration.

RESOLVED:

That the action of the Councillors in signing the cheques in accordance with the list circulated, be approved and the cheques be passed for payment. A copy of the list of cheques paid be attached to the signed minutes

c. PLANNING APPLICATIONS

There were none

203/09 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

There was none

PART 2

The Chairman moved that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are temporarily excluded and they be instructed to withdraw.

204/09 MATTERS FOR RECOMMENDATION

a. Manor Residential Home

The meeting closed at 7.40pm

Chairman

LYNTON & LYNMOUTH TOWN COUNCIL

FINANCIAL STATEMENT - DECEMBER 2009

<u>Cash Balance as at 30th November 2009</u>		<u>£486,811.98</u>
Receipts		
Bank Interest	10.90	
Town Hall Hire	507.50	
Cemetery fees	0.00	
Car Park Takings	0.00	
Car Park Season Tickets	2,200.00	
Manor Takings	0.00	
Exmoor National Park - commission	1,107.85	
Miscellaneous Rents	3,116.00	
Town Hall Chairs donations	650.00	
Miscellaneous	34.30	
Total Receipts		7,626.55
Payments		
December payments (Cheques 7031 to 7058)	10,910.08	
December Salaries (net)	7,047.11	
Total Fina Elf- Direct Debit	201.15	
Petty Cash payments	32.42	
Total Payments		18,190.76
<u>Closing Cash Balance 31st December 2009</u>		<u>£476,247.77</u>
Bank Reconciliation		
Balance as per Bank Statements		
Current Account	13,886.93	
Premier Interest	265,519.49	
Short Term Investment Account	<u>200,000.00</u>	
	479,406.42	
Add receipts not banked	0.00	
Less unrepresented cheques	<u>(3,264.61)</u>	
Bank Balance	476,141.81	
Manor Floats	0.00	
Petty Cash	<u>105.96</u>	
		<u>£476,247.77</u>

N.B. the closing cash balance includes committed funds and other liabilities

This is a control document required for audit purposes and does not indicate the amount of money the Town and District Councils have available for capital schemes as it takes no account of liabilities (creditors) and assets (debtors) and other budgetted income and expenditure. That information is contained in the Council's capital programme and annual budget.

**LYNTON & LYNMOUTH TOWN COUNCIL
ACCOUNTS FOR PAYMENT - JANUARY 2010**

<u>DATE</u>	<u>PAYEE</u>	<u>CHEQUE No.</u>	<u>AMOUNT</u>
1	<u>PAYMENTS OUT OF COMMITTEE</u>		
14-Jan	Total UK Ltd	Direct Debit	187.25
	TOTAL PAID OUT OF COMMITTEE		£187.25
2	<u>ACCOUNTS FOR PAYMENT</u>		
20-Jan	A.F.S. Fire & Security Ltd	7060	224.38
20-Jan	Buckleigh Laundry Ltd	7061	14.19
20-Jan	Davis & Snell Engineering Ltd	7062	132.25
20-Jan	Devon County Council Pension Fund	7063	2104.07
20-Jan	Eastman Electrics	7064	233.45
20-Jan	EDF Energy 1 Ltd	7065	429.07
20-Jan	Exmoor Flowers	7066	59.00
20-Jan	Ray Floyd	7067	634.80
20-Jan	Gliddon & Squire	7068	101.62
20-Jan	Granville Garages	7069	180.80
20-Jan	Gwilliam Kellands	7070	289.46
20-Jan	HM Revenue & Customs - PAYE etc	7071	1937.96
20-Jan	HM Revenue & Customs - VAT	7072	183.11
20-Jan	A. P. Holsgrove	7073	220.00
20-Jan	Konica Minolta Business Solutions (UK) Ltd	7074	322.51
20-Jan	Laceys Tearooms	7075	180.00
20-Jan	Lynton Hardware	7076	40.38
20-Jan	Lynton Launderette	7077	20.00
20-Jan	Medland Sanders & Twose Ltd	7078	77.35
20-Jan	D.J. Miles & Co. Ltd	7079	12.30
20-Jan	National Association of Parish Councils	7080	117.50
20-Jan	Robert Paterson	7081	100.00
20-Jan	Rawle Gammon & Baker Ltd	7082	189.31
20-Jan	Slee Blackwell Solicitors	7083	230.00
20-Jan	Society of Local Council Clerks	7084	168.00
20-Jan	The Studio	7085	232.33
20-Jan	South West Water Ltd	7086	5787.07
20-Jan	John Taylor Fasteners Ltd	7087	62.95
20-Jan	Western Truck Rental Ltd	7088	982.14
20-Jan	West Exmoor Rural Services	7089	20.00
20-Jan	Winson Petroleum Ltd	7090	800.13
20-Jan	Wych Cross Nurseries	7091	994.00
	TOTAL DUE FOR PAYMENT		£17,080.13
	TOTAL PAYMENTS JANUARY 2010		£17,267.38