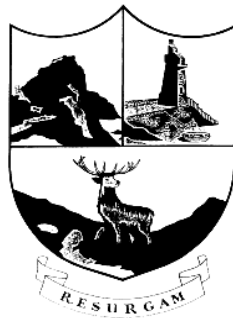


***LYNTON AND LYNMOUTH
TOWN COUNCIL***



Q
QUALITY TOWN COUNCIL

COUNCIL MEETING

THURSDAY
29th October 2009

***Town Hall
Lee Road
Lynton
North Devon EX35 6HT***

Tel : 01598 752384

LYNTON & LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD AT THE TOWN HALL, LYNTON ON THURSDAY 24TH SEPTEMBER 2009 AT 2.30PM

PRESENT: Councillors:
B Peacock (Mayor)
Mrs C G Bowden (Deputy Mayor)
D Bishop
D George
J Gurney
Mrs S Hibbert
Mrs J Mills
Mr T Parker
Mrs E Rodway
K Troup

Officers: Town Clerk and Town Council Secretary

Apologies: Were received from Councillors Dr J Frankish and B Howells

Also in Attendance: County Councillor Mrs A Davis

The meeting opened with prayers led by Councillor J Gurney

PUBLIC QUESTION TIME

Prior to the commencement of the formal Council Meeting, the Mayor adjourned the meeting to enable the general public to ask questions of the Council.

There were three members of the public present and Mr A Allen requested that the condition of Clooneavin path be reported to the necessary authority as it was covered in moss and dangerous, he also stated that the Lynway was in a bad condition. The Town Clerk informed members that Highways had been contacted with regard to these areas, they were having problems due to cut backs but the Town Clerk would report these concerns once again.

The Mayor thanked Mrs Barnes for her letter of praise with regard to the Cemetery.

There being no further questions, the Mayor reconvened the meeting.

121/09 MINUTES

RESOLVED

The Minutes of the Council Meeting held on the 13th August 2009, copies of which had been previously circulated be confirmed as a true and correct record and signed by the Chairman.

122/09 MATTERS ARISING FROM COUNCIL MINUTES

There were none

123/09 COMMUNICATIONS

1. A letter of appreciation concerning the condition of the Cemetery had been received from Mrs Joan Barnes.
2. A copy letter had been received from North Devon Council to Exmoor National Park confirming transfer of the Pavilion.
3. A letter from Lyn Lions concerning the provisions of a new bar in the Main Hall to be placed on the agenda for next meeting of Estates & Amenities committee to consider.

124/09 OUTSTANDING BUSINESS

There was none

125/09 COMMITTEE REPORTS

RESOLVED:

That the open reports of the following committees, having being circulated, be received and noted and the recommendations contained therein adopted, subject to any matters annotated.

Estates & Amenities Committee

9th September 2009

Minutes 110/09 – 114/09

Councillor Parker reminded members of protocol when adopting minutes.

Minute 112/09 Matters for Recommendation item (b) Town Hall (1) Heating and flooring works Members enquired the present position with regard to the hall and when it would be ready for use. The Town Clerk reported that the contractors would be starting the lay the floor on the 28th September, this would take approximately 2 weeks and then there would have to be a period of 2 weeks to allow for sanding and floor sealing. It was envisaged the hall would be ready for use for the bookings in late October. A Councillor suggested there should be a grand opening to celebrate the opening of the hall and it was

RESOLVED

A low key function be arranged to celebrate the opening of the hall.

Minute 112/09 Matters for Recommendation item (b) Town Hall (2) Suggestion to convert old prison cells into exhibition area As Mr Granger the structural engineer was away on holiday, this matter had not been progressed.

Minute 112/09 Matters for Recommendation item (d) Manor Grounds (2) Rock House, fence adjacent to triangle It had been pointed out the Town Clerk that the Town Council's workforce had removed this fence and not the occupier of Rock House. It was

RESOLVED

This item be placed on the agenda for Estates & Amenities Committee to consider.

Minute 112/09 Matters for Recommendation item (d) Manor Grounds (3) Request for use of Foreshore for 'Landrover Get Together' Sunday 27 September 2009.

Councillor Bowden had declared a personal interest in this matter as her son was involved but a typo error mention her son as 'some'

RESOLVED

This minute to read '*Councillor Mrs C Bowden declared a personal interest in the use of the Manor Foreshore for a Landrover Get Together as her son is involved with the Landrover Group*'

Minute 112/09 Matters for Recommendation item (k) Town Clerks Report and Questions to the Town Clerk, question (4) Parking tickets issued in the recycling area.

RESOLVED

This matter to be placed on the agenda for Estates & Amenities Committee to consider along with parking at Holman Park.

Minutes 115/09 – 120/09

Minute 117/09 Matters for Recommendation item (f) Exmoor National Park (2) Membership Vacancy Councillor Gurney expressed his interest in this vacancy.

126/09 REPORTS FROM OTHER COUNCIL COMMITTEES

There were none

127/09 POLICE REPORT

PC Martin Beck had sent his apologies and a brief report as follows:

- The 'rough sleeper' had moved on.
- 2 crimes of broken windows in Lynmouth had been report.
- 2 Caravans at Beggars Roost had been broken into but nothing taken.

Councillors commented on how nice it was to see the Chief Constable in the village last week.

There were no question for the Police.

128/09 MOTIONS

There were no motions.

129/09 QUESTIONS

There were no questions.

130/09 NORTH DEVON COUNCIL

Report of the North Devon Councillor

Congratulations are in order as Lynton and Lynmouth once again retained the Putting Trophy. There was an excellent turn out from NDC, the weather was very kind and we enjoyed a pleasant social evening at the Bath Hotel. At last night's council meeting in Barnstaple the chairman Roy Lucas sent his thanks for our hospitality. Councillor Mrs Rodway was presented with the prize for the highest score achieved by a lady.

Last night's council meeting was held for discussion about the senior management posts at NDC. At Steve Pitchers request he is being moved, with his regeneration hat on, to North Devon+ where he becomes their Chief Executive. This is a two year secondment. Mike Mansell (Operations and Finance Executive) becomes acting chief executive for a period of one year or until the Secretary of State decides on the Unitary position! This is all part of the plan to work more closely with Torridge District Council.

There are some terrible rumours circulating about the future of the Agency Agreement, some I can refute immediately others I can only say are pessimistic speculation. We shall know more when the requested report on costs is received from Diana Hill.

David Wyborn tells me BT are asking parish councils to adopt red telephone boxes which they wish to dispose of. The one which concerns us is in Barbrook but the other two are in Parracombe and I am not sure if mobiles are working there despite the recent improvement. David is going to inform our town clerk of all the details and will await our comments.

On a recent development control tour with ENPA we were shown the new health centre at Dulverton. It proved to me what can be achieved on a small site however the futuristic, though most impressive, building would not fit Lynton. I wonder if there are lessons to be learnt from their experience?

Questions to the North Devon Councillor

1. It was pointed out that Parking Enforcement Officers were still patrolling the area in pairs and the District Councillor was asked to point this matter out to North Devon Council officers.
2. An extract from the Daily Mirror newspaper dated 21.09.09 mentioned North Devon Council as spending £11,000 to two X Factor finalists to appear at the 'Devon Games To Inspire'
3. It was pointed out that Dulverton Health Centre was probably under a different Health Care Trust.
4. The question of the JCG was discussed and it was pointed out that no mention was made about money raised in the local community. Councillor Hibbert confirmed that she regularly raised this point but felt that the agency dealt with every day running costs not capital costs.

131/09 REPORT OF THE DEVON COUNTY COUNCILLOR

Councillor Davis reported as follows:

Holman Park Response from the Charities Commission The Park cannot be registered as a charity as its income is below £5K, the Park is however still a Charitable Trust and must be handled as such. There are claimed to be endowment monies that if identified could change the situation. The options now:

1. Find the endowment money and re-submit this to the Charities Commission as evidence of funding.
2. Accept what the CC says and only register when we have some proven income.
3. Transfer the land to LLTC and leave it up to them what happens
4. Inform LLTC that the land might have been theirs all along and ask to take it back.

Civil Parking Enforcement Following a crunch meeting with Lester Willmington and Ian Harrison regarding the apparent conflict between DCC and NDC I have arranged for a top level meeting to take place iron out difficulties and the enforcement procedures back on course.

Car parking NDC are carrying out a major review of car parking management next month.

Lydiat Lodge Is full and although no final decision has been taken I am more optimistic now than I was a few months ago the it has good prospects of being retained in some form.

DCC Councillors Overseas Costs What was the total cost of overseas visits by members representing DCC under the last administration? What is the cost breakdown by political party? £45,231 was incurred for the four year period from 2005/06 to 2008/2009. The approximate percentage breakdown for expenditure per political group is;

Liberal Democrat - 68%

Conservative - 14%

Labour - 18%

Independent - Nil

This administration is currently reviewing the Council's involvement with European and Overseas bodies.

Latest figures on the work to help families with children with special needs. We originally estimated some 2,500 families but we think that the true figure may be nearer to 3,500. To date 1742 families have taken advantage of the service of those 891 have had actual gains in their family incomes and others are still awaiting a decision. The total raised

is now an annual amount of 3.8m, to which we have also secured .47m in arrears – **a total of £4.27m** on average each family continues to receive **around £4,300 per annum** We have now already exceeded this year's target. To this we can add a further estimated 6.5m gains for older people and reductions in households debt through our work with Care Direct, Age Concern and the Credit Unions/SW£.

The positive impact on both families and the wider Devon economy is clear. Over the last four years the Portfolio Holder confident that our minimum contribution to Devon's families and economy has been above £26m and, with potential multiplier effect very much greater than that.

Boosting your Income in Tough Times Devon County Council has teamed up with the Devon Welfare Rights on a new service aimed at helping residents claim any benefits they may be entitled to. This free service is confidential and can give advice on not only benefits but also information on debt and redundancy rights. The phone number is 0845 605 6002 Email dwru@citizensadvice.org.uk Website www.dwru.org

Questions to the Devon County Councillor

1. Easterclose Cross road – members were pleased to see improvements to this road and County Councillor Davis informed them that the works may be finished earlier than anticipated as the weather had been so good.
2. In answer to a rumour concerning Abbeyfield closing she was unable to give any answer only that she was aware Abbeyfield had made enquiries concerning Lydiate Lodge.
3. It was suggested that she might bring the leader of Devon County Council for a visit.
4. Traffic Management Group be requested to look into the narrowness of roads caused by hedge overgrowth etc.

132/09 REPORT OF THE COMMUNITY DEVELOPMENT TRUST REPRESENTATIVE

Councillor Hibbert reported that no meeting had been held since the last full council and therefore no report was submitted However she did mention that the Lyn Hydro Scheme would not be going before North Devon Executive in October as previously reported but had been moved to November. She also mentioned that the Village Enhancement Scheme proposals had gone forward to the second round of the BBC TV Village SOS. County Councillor Davis was surprised to hear this as she had a team working on the highway scheme and knew nothing of this application.

133/09 REPORT OF THE TOWN CLERK

Report of the Town Clerk

1. He had received comments from members of the public with regard to the removal of a beech tree at Fountain Cross. This had been done as the tree was dangerous but he informed members that an offer of wood for a bench on Castle Hill had been made by the Contractors.

RESOLVED

The offer of wood for a bench on Castle Hill be placed on the agenda for Estates & Amenities Committee to discuss.

2. Power of Well Being – 4 dates for a local seminar were discussed but as other parishes were to be invited to attend also it was

RESOLVED

The Town Clerk request more dates.

Questions to the Town Clerk

- 1 In answer to a question concerning the bruising/removal of bracken in the Valley of Rocks the Town Clerk informed members that a firm with a caterpillar machine had agreed to spend a day in the Valley, Natural England had agreed to pay for this trial.
- 2 Diana Lewis from Animal Ambulance Trust had requested that the Town Council's web site be updated with details of the goats as she was getting a lot of calls. – Town Clerk to deal with
- 3 North Walk – a fence was being erected between Choughs Nest and Villa Spaldi, the Town Clerk to check and pass information to Exmoor National Park and North Devon Council planning departments.
- 4 Overhanging brambles outside the Convent – Town Clerk to see to
- 5 Overnight parking opposite Hollerday Gate – Highways dealing with this and County Councillor Davis to bring it to the attention of the Traffic Management Group.
- 6 Parking outside Holman Park – ongoing, the police be asked to speak to people parking there on match days.
- 7 Dog fouling on Hollerday Hill very bad – Town Clerk to write to the dog warden.

134/09 REPORTS FROM OTHER COUNCILLORS

None

135/09 ANY OTHER URGENT BUSINESS

None

PART 2

The Chairman moved that

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are temporarily excluded and they be instructed to withdraw.

136/09 CONFIDENTIAL COMMITTEE REPORTS

Full Council
Minute 109/09

13th August 2009

Meeting closed at 3.45pm.

Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE ESTATES AND AMENITIES COMMITTEE HELD IN THE COUNCIL CHAMBER AT THE TOWN HALL LYNTON ON WEDNESDAY THE 14TH OCTOBER 2009 AT 6.30pm

Present:

Councillors	
J Gurney	(Chairman)
D Bishop	(Vice Chairman)
Mrs C G Bowden	
J Frankish	
Mrs S Hibbert	
B J Howells	
Mrs J Mills	
T Parker	
B J Peacock	
Mrs E Rodway	
K Troup	

Officers: Town Clerk and Town Council Secretary

Apologies: Apologies were received from Councillor D George

137/09 MINUTES

Resolved that the minutes of the Estates and Amenities Committee held on the 9th September 2009, copies of which had been previously circulated, be confirmed as a true and correct record, and signed by the Chairman.

138/09 MATTERS FOR INFORMATION

The following items of correspondence and/or reports were noted by committee

- a. **South bound lane closure for walling repairs, Lynmouth Hill from its junction with Watersmeet Road to its junction Castle Hill Wednesday 6th January 2010.**
For members information
- b. **Senior Council for Devon – Everyone’s Tomorrow Sept. 2009**
Available for members in the general office
- c. **Lynton & Barnstaple Railway magazine summer 2009**
Available for members in the general office
- d. **Planning Decisions**
Ref: 62/41/09/020 Rock Lodge, Lydiate lane, Lynton
Proposed extension and alterations to existing house to form new garage and first floor extension together with re-siting of oil tank (amended plans and description 21.07.09) (Householder)
CONDITIONAL PERMISSION GRANTED

a. Valley of Rocks – Report from Management Group of the 13th October 2009.

Councillor Mrs S Hibbert joined the meeting and apologised for being late

The Town Clerk summarised the main points from the Management Group meeting and informed members that the notes of this meeting would be sent to them.

Councillor Mrs E Rodway declared a personal interest in the goats as she is the grazier in the Valley.

The main points were:

1. Works for the round up were going well.
2. Contact had been made with DEFRA who were considering placing the goats on their contraceptive scheme however there would be a cost implication. When the Town Clerk had further information he would report again on this matter. He had also been in discussion with DCC Trading Standards Dept as to ear marking and accountability for the goats if they are to remain feral.
3. A decision would have to be made as to what number of goats should be kept and after some discussion it was

RECOMMENDED

- 50 adult goats and 5 followers be kept,
- Ray Werner, Councillor B Peacock (Mayor) and Ms Rachel Forster (Vet) to meet, look at the goats and make the decision on what goats should be kept.

b. Consultation by BT – Removal of Payphones within Exmoor National Park

The Town Clerk informed members that BT were offering to sell to local council's certain telephone boxes in their areas (less their equipment) for a nominal fee of £1.00. Members discussed the implications of possible purchase including maintenance and security. It was stated that the phone box in question for this area at the moment was the one in Barbrook and the Town Clerk reminded members that red BT payphone boxes in this area were listed. After some discussion it was

RECOMMENDED

- The Town Clerk write to Exmoor National Park reminding them that the Council had resisted closures in the past and asking them for the opportunity to consider any future plans to remove other phone boxes in the area.
- Barbrook Residents Group be approached to see if they would be interested in taking on the maintenance and security of this telephone box.

c. Request to install river level gauge and telemetry cabinet on West Lynn in Barbrook.

RECOMMENDED

To approve the request subject to the Town Clerk requesting a plan showing the position of the telemetry cabinet.

d. Letter from Lyn Lions reference bar in Town Hall (referred from Full Council 24.09.09)

A copy of this letter had been circulated to members for their consideration. It was explained that the Lions Club were prepared to pay for a new bar in the main hall for their exclusive use. In return, they would wish to be recommended to do the bar for all functions in the hall. Members discussed the implications of this matter and the fact that if they did not do all the bars, other people would not have the use of their bar. No design had been submitted and members were unsure if alcohol would be stored in this bar. After discussion it was

RECOMMENDED

A working party comprising Councillors T Parker and J Gurney to meet the Lions representatives prior to full Council, to talk through their suggestions and report back at full Council.

e. Rock House Fence (referred from Full Council 24.09.09)

The Town Clerk outlined the history of this fence and it was

RECOMMENDED

The Town Clerk liaise with the Tenants of Rock House with regard to planting an Escallonia Hedge.

f. Holman Park/Recycling Centre - parking

The Town Clerk had received a letter from Devon County Council stating that no action would be taken to extend parking restrictions in this area. Members were concerned at the parking which took place on the pavement during match days, and at other times when there were events in Holman Park. It was pointed out that parking on the pavement was illegal and a fine could be imposed by the Police. After discussion it was

RECOMMENDED

- As a temporary measure, the football club to be supplied with cones and asked to place these from Hume Avenue to beyond the gates on match days and when activities were taking place in Holman. Also for them to put up notices directing players etc., to park in the recycling area during matches, and a sign to cover the 'no parking' sign stating that parking in that area for the duration of the match only.
- The Police be asked to attend the area on match days.
- Investigations be made with Highways as to installation of permanent bollards on the pavement to stop illegal parking, the possibility of double yellow lines and clearway issues be raised.

g. Offer of wood for bench on Castle Hill (referred from Full Council 24.09.09)

RECOMMENDED

The offer of timber in the form of a bench for Castle Hill be accepted with the Council's thanks.

h. Future of Abbeyfield

Members had received a copy of an email and were horrified at the prospect of Abbeyfield closing and the effect this would have on the elderly residents. After much discussion during which members expressed their anger and disappointment it was

RECOMMENDED

A strongly worded letter be sent to Abbeyfield head office with a copy sent to the local Abbeyfield and our local MP, the letter to be sent immediately. Dr Frankish to advise on the content of this letter.

i. Power of Well Being – training session alternative dates

RECOMMENDED

A list of dates be sent to members for discussion at the next meeting of Policy & Finance Committee.

j. Land Registry – Registration of Town Hall

RECOMMENDED

Costs to be included in the budget to register the Town Hall and all other Town Council owned property.

k. Decision Register

As sent to members with their agenda:

Holman Park – Ongoing

Breakwaters – to be retained on the register as a temporary measure

Replacement Trees – with Exmoor Society Executive

Rhododendron work – good progress

Town Council Terrier - making good progress

Hydro-electric project – Progressing

Sir George Newnes Medal Board – Town Clerk dealing with same.

l. Town Clerk's report and Questions to the Town Clerk.

The Town Clerk reported:

1. Due to a wedding being held in the Council Chamber, Council this month would be held in the Jubilee Room.

2. North Walk – He reminded members that the owner of this ground had given it to a gentleman supposedly from an Owls Trust. If the gift has not been transferred the owner of the land would consider giving it to the Town Council.

RECOMMENDED

The item be placed on the Decision Register

3. Main Hall Floor in the hall upstairs – the Town Clerk reminded members that the upstairs area was a temporarily closed off and stressed that it was imperative that no-one walk on the floor at the present time.

The Town Clerk stated how impressed he has been working with local contractors and that they had been extremely helpful and efficient. It was commented upon that the right decision had been made to cancel the Food Festival. It was

RECOMMENDED

The Town Clerk write an article for the Lyn Valley News expressing his thanks to the local contractors used in the renovation of the Town Hall Floor and heating etc.

4. Date for JCG meeting now set for Thursday 12th November at 10am.

Questions to the Town Clerk:

1. It was pointed out that Mrs J Barnes had agreed to be the Ilfracombe Crime Prevention Panel representative of the Council, if the Council agreed.

RECOMMENDED

Representatives of the Council on Outside Bodies be placed on the agenda for Policy & Finance Committee.

2. A letter with regard to Barbrook toilets was circulated to members and it was

RECOMMENDED

This letter be discussed at the next meeting of Policy & Finance Committee.

3. The question of permanent signs in the harbour was mentioned and the Town Clerk was requested to chase the signs for 'No Rafting' and 'max length 33'.

4. The question of the play surface areas legislation was briefly discussed.

5. A request was made that the winter work schedule should include some indoor works to the Town Hall.

6. Councillor Mills stated that the Lyn Valley Society had offered to go through the paperwork and put this in chronological order.

RECOMMENDED

This offer be placed on the agenda for November Policy & Finance Committee to consider.

140/09 MATTERS UNDER DELEGATED POWERS

a. Planning

None

**141/09 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN
GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT**

There was none.

The meeting closed at 8.20 pm

Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE POLICY AND FINANCE COMMITTEE MEETING HELD AT THE TOWN HALL, LYNTON ON WEDNESDAY 21ST OCTOBER 2009 AT 6.30PM

Present: **Councillors**
 B J Howells (Vice Chairman)
 Mrs C G Bowden
 J Frankish
 Mrs J Mills
 T Parker
 B J Peacock
 Mrs E Rodway
 K Troup

Officers: Finance Officer and Town Council Secretary

Apologies: Apologies were received from Councillors D George, D Bishop, J Gurney, Mrs S Hibbert and the Town Clerk

142/09 MINUTES

RESOLVED: That the Minutes of the meeting of the Committee held on the 16th September 2009, a copy of which had been previously circulated, be confirmed and signed by the Chairman as a true and correct record.

143/09 MATTERS FOR INFORMATION

The following items of correspondence and/or reports were noted by committee.

- a. **Devon Association of Parish Councils – Empowering Communities in Devon**
 Available for members in the general office

- b. **Devon County Council – Temporary prohibition of through traffic;**
 - i. **B3234 Lynbridge Road, 23rd November to 30th November for resurfacing carriageway.**
 - ii. **Lynmouth Hill – south Bound (down hill) Lynton & Lynmouth, 6 January 2010 to 11 January 2010 for highway works.**
 For members information

- c. **Planning Decisions:**
 None

144/09 MATTERS FOR RECOMMENDATION

- a. **Completion of Annual Audit 2008/09**
 A good report had once again been received from the auditor with no recommendations.
 RECOMMENDED
 The report be noted. A vote of thanks be recorded to the Finance Officer for all his hard work.

b. Claim for damage to jumper caused by leaking pen at Putting Hut.

A complaint had been received from a member of the public that a pen supplied and used on Manor Grounds Putting Green had leaked and spoilt her T shirt and cardigan. Members discussed this item and it was

RECOMMENDED

An ex gratia payment of £35 be made to cover the cost of the garments, this payment being full and final payment with no liability accepted.

c. Barbrook toilets:

1. Letter From Barbrook Toilets Trust

A letter from the Barbrook Toilet Trust had been sent to members with their agenda, enquiring if the toilets could remain open until the legal work had taken place. Members discussed the various implications of keeping the toilets open and it was

RECOMMENDED

- The toilets to remain open until the 30th November 2009 but no longer.
- If the legal arrangements/provisions are not in place at that time, Barbrook Toilets Trust may take over the running of the toilets on the proviso that all parties are aware that arrangements are pending, or the toilets will close.
- Winston Singleton be given one months notice as from the 1st November 2009.

2. Confirmation of transfer as per minute 112/09 matters for recommendation, item (i)

RECOMMENDED

Transfer be delayed until the End of November

d. Exmoor National Park – Public Call for Potential Affordable Housing Sites – Strategic House Land Availability 07 October to 20 November 2009.

An inspection of Lynton had previously taken place with Councillors and Colin Savage of Exmoor National park, looking for potential sites. It was therefore

RECOMMENDED

The Town Clerk write to Exmoor National Park stating that an inspection had already taken place and Colin Savage was aware of any potential sites.

e. Decision Register

As attached to the agenda for members information.

f. Town Clerk's report and Questions to the Town Clerk

In the absence of the Town Clerk who was at Great Orme seeing how they managed their feral goats, the Finance officer presented his report.

1. An email had been received from Councillor D Brailey informing the Mayor that the Executive would not be looking into the car park issue until after the JCG meeting had taken place. Members were pleased with this news. Councillor Parker informed members that if they wanted to obtain any information, they should contact the members Services Department of North Devon Council.

Councillor Parker requested that he be considered as a substitute member of the JCG and it was

RECOMMENDED

The Town Clerk to seek clarification on this point and the matter be discussed at full council.

2. Sale of old chairs from Town Hall. North Molton Village Hall had asked to buy 50 chairs and a price of £2.00 per chair had been quoted. It was

RECOMMENDED

50 chairs be sold to North Molton Village Hall for £2 each should they wish to buy them, any further chairs they might want to be free of charge. North Molton Village Hall Committee to arrange for collection etc.

3. Devon Maritime Forum to be held at Saunton Sands on the 4th November should any member wish to attend.

Questions to the Town Clerk

1. Councillor Rodway was concerned at what facilities would be available if the weather was wet when the goats were rounded up. She had spoken to James Adler who going to supply some tarpaulins and after some discussion it was

RECOMMENDED

The Town Council Workforce to supply any spare tarpaulins they might have. The Town Council secretary to supply wool sacks.

2. Following an enquiry with regard to the Old Police Cells, it was confirmed that Mr Ted Granger was back from holiday and would be making contact with the Town Clerk.
3. Councillor Mills informed members that she would be removing the curtains from the book shop.
4. Following the first meeting of the Youth Council, Councillor Bowden reported that the children had been asked what facilities they would like. They had requested that part of Holman Park, where the swings were, be tarmacadamed at a cost of approximately £1,000 and a skateboard area be made. Members briefly discussed the implications and Councillor Bowden informed them that members of the Youth Council may attend full council to make this request.
5. Councillors J Gurney and Tim Parker were meeting with the Lyn Lions reference the bar in the Town Hall etc.

145/09 MATTERS REFERRED FROM ESTATES AND AMENITIES

- a. **Power of Well Being – training session alternative dates.**

RECOMMENDED

Training session be held on Monday 11th January in the evening.

- b. **Council representatives on Outside Bodies – confirmation of Mrs J Barnes to be Council's representative on Ilfracombe Crime Prevention Panel.**

RECOMMENDED

Mrs J Barnes be confirmed as the Council's representative on the Ilfracombe Crime Prevention Panel. A letter of thanks be sent to Mrs Barnes.

146/09 MATTERS UNDER DELEGATED POWERS

- a. **FINANCIAL STATEMENT**

The Financial Statement for September 2009 was tabled for members, after discussion on the details of the report it was

RESOLVED:

That the financial statement, as attached to the signed copy of the minutes be approved.

- b. **SEASONAL UNDERTAKINGS**

The statement of income for September 2009 was tabled to members. It was

RESOLVED

That the report be noted and a copy attached to the minutes.

c. CHEQUES

A List of the cheques was tabled for member's consideration. Cheque number 6988 to K de Gabrielle was discussed as this would be the final cheque paid to him once the work had been completed and signed off. Members enquired who would be making a 'snagging list' to discuss with Mr de Gabrielle and it was

RESOLVED:

- Councillors Peacock and Parker would prepare the 'snagging' list.
- That the action of the Councillors in signing the cheques in accordance with the list circulated, be approved and the cheques be passed for payment. A copy of the list of cheques paid be attached to the signed minutes

d. PLANNING APPLICATIONS

i. Ref: 62/41/09/028 Combe Park House, Hillsford Bridge, Lynton

Installation of secondary glazing and works to raise the height of the chimney.

RESOLVED

Permission be granted

ii. Ref: 62/41/09/029LB Combe Park House, Hillsford Bridge, Lynton

Listed Building consent for the installation of secondary glazing and works to raise the height of the chimney.

RESOLVED

Permission be granted

147/09 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

None

The meeting closed at 7.30 pm

Chairman

LYNTON & LYNMOUTH TOWN COUNCIL

FINANCIAL STATEMENT - SEPTEMBER 2009

<u>Cash Balance as at 31st August 2009</u>		<u>£539,827.29</u>
<u>Receipts</u>		
Bank Interest	10.74	
Town Hall Hire	469.00	
Cemetery fees	362.00	
Car Park Takings	44,584.90	
Car Park Season Tickets	3,705.00	
Manor Takings	6,217.20	
Manor car parking	564.00	
Miscellaneous Rents	3,464.00	
Valley of Rocks filming	250.00	
Miscellaneous	4.11	
Total Receipts	<hr/>	59,630.95
<u>Payments</u>		
September payments (Cheques 6941 to 6977)	79,174.82	
September Salaries (net)	11,129.09	
Total Fina Elf- Direct Debit	359.52	
Petty Cash payments	102.14	
Total Payments	<hr/>	90,765.57
<u>Closing Cash Balance 30th September 2009</u>		<u>£508,692.67</u>
<u>Bank Reconciliation</u>		
Balance as per Bank Statements		
Current Account	38,472.53	
Premier Interest	275,485.34	
Short Term Investment Account	<hr/> 200,000.00	
	513,957.87	
Add receipts not banked	1,789.30	
Less unrepresented cheques	<hr/> (7,239.10)	
Bank Balance	508,508.07	
Manor Floats	120.00	
Petty Cash	<hr/> 64.60	
		<u>£508,692.67</u>

N.B. the closing cash balance includes committed funds and other liabilities

This is a control document required for audit purposes and does not indicate the amount of money the Town and District Councils have available for capital schemes as it takes no account of liabilities (creditors) and assets (debtors) and other budgetted income and expenditure. That information is contained in the Council's capital programme and annual budget.

LYNTON & LYNMOUTH TOWN COUNCIL

STATEMENT OF SEASONAL UNDERTAKINGS

INCOME - SEPTEMBER 2009

<u>Sept</u> <u>2008</u> £	<u>Sept</u> <u>2009</u> £		<u>Cumulative Income</u> <u>2008/09</u> £	<u>2009/10</u> £	<u>%</u> <u>Variance</u>
		<u>Agency Car Parks</u>			
4,694	6,094	Cross Street	27,941	35,300	+26
5,500	6,716	Bottom Meadow	34,582	41,364	+20
9,661	11,959	Esplanade	49,384	63,862	+29
4,219	4,464	Lower Lyndale	25,307	27,404	+8
2,924	3,277	Upper Lyndale	14,001	17,887	+28
<u>2,765</u>	<u>3,434</u>	Watersmeet	<u>16,657</u>	<u>19,888</u>	<u>+19</u>
29,763	35,944		167,872	205,705	+23
		Actual Total 2008/09 & Target 2009/10	204,167	220,000	+8
		<u>Season Tickets</u>			
0	65	Annual	7,208	8,348	+16
383	543	Weekly	992	1,447	+46
2,800	124	Four Day	12,051	10,244	-15
<u>255</u>	<u>31</u>	24 Hour	<u>2,085</u>	<u>2,817</u>	<u>+35</u>
3,438	763	Total	22,336	22,856	+2
		Actual Total 2008/09 & Target 2009/10	30,293	32,500	+7
		<u>Town Car Park</u>			
2,254	2,825	Valley of Rocks	13,617	16,920	+24
499	490	Manor Foreshore	4,573	7,813	+71
		Actual Total 2008/09 & Target 2009/10	16,599	16,500	-1
		<u>Exmoor National Park</u>			
502	896	Picnic Area	1,951	4,410	+126
		<u>Manor Putting Green</u>			
1406	1379	Ice Cream	11018	11578	+5
224	204	Soft Drinks etc.	1801	1859	+3
71	45	Tennis	911	939	+3
<u>2,493</u>	<u>3,778</u>	Putting	<u>20,712</u>	<u>23,705</u>	<u>+14</u>
4,194	5,406		34,442	38,081	+11
		Actual Total 2008/09 & Target 2009/10	36,045	37,500	+4

NOTES

1. All income shown net of VAT
2. Annual season tickets sold in March are included in the following year's accounts
3. Ice cream and soft drinks shown as gross sales
4. Good Friday 10th April 2009, 21st March 2008 (No Easter in 2008/09)
5. Details of Picnic Area for information only. Shown net of VAT