

***LYNTON AND LYNMOUTH
TOWN COUNCIL***



COUNCIL MEETING

THURSDAY
24th November 2005

***Town Hall
Lee Road
Lynton
North Devon EX35 6HT
Tel : 01598 752384***

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD AT THE TOWN HALL,
LYNTON ON THURSDAY 27TH OCTOBER 2005 @ 2.30pm

PRESENT:

Councillors: T Parker (Town Mayor)
Mrs S Hibbert
B J Howells
C Lethaby
T Prosser
Mrs E Rodway
Mrs C F Sim

Officer: Town Clerk

Also in Attendance: County Councillor Mrs Andrea Davis

Apologies: Apologies were received from Councillors B Hobbs, B Windsor, J Travis, B Peacock and Mrs C Bowden.

The meeting opened with Prayers led by Councillor T Prosser

With members agreement, the Chairman brought forward agenda item 8 presentations by Mr Joe Deasy, Environment Directorate, Devon County Council and Mr Ian Rice, Devon Social Service

Mr Deasy was invited to make his presentation first and commenced by introducing himself to the Council and members of the public present. He explained the proposals for signing to Lynton & Lynmouth from the new downstream bridge and the Western Bypass in Barnstaple and asked for comments. Members present felt that the proposals would be acceptable and went on to ask questions about the possibility of upgrading the road from Aller Cross to Blackmoor Gate and the possibility of changing the road layout at Blackmoor Gate. The Chairman thanked Mr Deasy for his presentation and it was

RESOLVED

The question of road/route signing at Blackmoor Gate be put on the agenda for the next meeting of the Policy & Finance Committee.

Mr Ian Rice of Devon Social Services then addressed the meeting and explained the past history and current position with regard to Lydiate Lodge.

Councillor Mrs E Rodway declared a prejudicial interest in the Lydiate Lodge as her mother in law is a resident. She left the room and did not take part in the debate or vote.

Mr Rice confirmed that Devon Social Services were obliged to create a safe and secure environment but were looking for a compromise with regard to the footpath as this was not a designated footpath and there was no legal right of way over this area. The Town Clerk summarised comments from Cllr Travis which were attached to the District Councillors report which had been tabled. Members discussed this matter in great detail with Mr Rice and after thanking Mr Rice for attending the meeting it was

RESOLVED

A Site meeting would take place with Mr Rice in attendance before Estates & Amenities on the 9th November at 5.30pm.

PUBLIC QUESTION TIME

Prior to the commencement of the formal Council meeting, the meeting was adjourned to enable the general public to ask questions of the Council.

Mrs Jill Mills representing the Lyn Valley Society enquired the present position with regard to the installation of the lift. The Mayor informed her that work was progressing albeit slowly and that a listed building application had now been submitted, but that this procedure would take approximately 6–8 weeks. The kitchen was hopefully going to be installed in February and the three phase electricity was being connected on the 9th November. Mrs Mills enquired if the disabled toilets would be included in the lift scheme and the Mayor confirmed this. He thanked the Lyn Valley Society for their support and felt they had made a great achievement in their fund raising events.

With members agreement, the Mayor then brought forward agenda item 11 Police.

125/05 POLICE REPORT

PC Kidd reported that crime figures were up for the time of the year by 40 however, 38 of those crimes had been committed by one person and had all been detected. The area had a 34% detection rate and he did not feel there were any huge problems. Councillors discussed the question of traffic at Directions Corner and PC Kidd confirmed they were talking to highways with regard to this problem. A request for more foot patrols was made and this was taken on board. The Chairman thanked the police for their report and continued support in the area.

126/05 MINUTES

The Minutes of the Council Meeting held on the 29th September, 2005 copies of which had been previously circulated be confirmed as a true and correct record and signed by the Chairman.

127/05 MATTERS ARISING FROM COUNCIL MINUTES

There were none but the Chairman reminded members present that this agenda item was to deal with the agenda items only on the previous Council Minutes.

128/05 COMMUNICATIONS

There were none however the Chairman reminded members present that the Service of Remembrance would be held on Sunday 13th November, 2.45pm outside the Town Hall and then 3pm at St Marys Church. Also the Civic Service would be held on the 4th December at 3pm.

129/05 OUTSTANDING BUSINESS

There was no outstanding business

130/05 COMMITTEE REPORTS

RESOLVED:

That the open reports of the following committees, having been circulated, be received and noted and the recommendations contained therein adopted, subject to any matters annotated.

Estates & Amenities Committee 12th October 2005

There were none

Policy & Finance Committee 19th October 2005

Minute number 121/05 Matters for Recommendation (c) Valley of Rocks

Full council minute number 092/05 (j) Town Clerks Report (5) Exmoor National Park Meeting, Councillor Hibbert had been asked by Chris France of Exmoor National Park, how much money the Town Council would be putting to greening the Valley of Rocks car park.

RECOMMENDED

This item be put on the agenda for the next meeting of the Policy & Finance Committee.

Minute number 121/05 Matters for Recommendation (h) Decision Register (8)

Holman Park It had been decided not to circulate it to all Council members.

Minute number 122/05 Matters referred from Estates & Amenities (e) Town Hall

Booking – Councillor Parker felt that people who booked an event in the Town Hall should not be asked to make way for other organisations.

Minute Number 123/05 Matters under delegated powers (a) Financial Statement

figures were not available at Policy & Finance but Councillor Hibbert reported that she had checked the bank statements and the figures were as follows:

Opening Credits	£363,353.12
Total Receipts	£ 45,714.23
Total Payments	£ 21,624.38
Closing Balance	£387,442.97

Minute Number 123/05 Matters under delegated powers (c) Cheques.

Councillor Hibbert reported that cheque number 2250 should have read £58.75 and not £528.75 therefore altering the total for cheques for payments to £43,075.10 and the total payments for the month to £46,300.71.

131/05 REPORTS FROM OTHER COMMITTEES

The Town Clerk reported that the Tourism Sub-Committee had held their first meeting which was to set agenda items for the next meeting to be held on the 1st December. Members had been previously circulated with minutes from this meeting.

132/05 MOTIONS

There were no notices of motions

133/05 QUESTIONS

There were no questions pursuant to standing Order Number No. 24

134/05 ENQUIRIES AND REPORT OF THE DISTRICT COUNCILLOR

In the absence of Councillor Travis there were no questions however he had submitted a written report to the Town Clerk which covered the following matters:

1. **Greensweep** Councillor Travis reported that he and Devon County Councillor Andrea Davis had been appointed to serve on the Waste Management Team and whilst there were some initial problems these seem to have been ironed out and the level of complaints fallen with most people being pleased with the service. There was still the problem of the system of collections but new collection rounds would be introduced in January. The good news was that the District Council were now recycling 36% of all domestic waste which was well over the target set by the Government.
2. **Rising Sea Levels.** He commented on Global Warming and the effect it would have on rising sea levels and our shoreline. He was particularly concerned to hear that the rise on the Bristol Channel coast was predicted to be higher than that for most parts of the country. It was estimated that by the year 2100 the sea level in the Bristol Channel would be between 40cm and 60cm higher than now.
3. **Lydiate Lodge** Councillor Travis was sorry he would not be present at the presentation as he had been raising this matter at Council for several months.

135/05 ENQUIRIES AND REPORT OF THE COUNTY COUNCILLOR

There were no enquires and County Councillor Davis reported on:

1. **Wind Farms.** The Development Control Committee considered the wind farm application and refused the application. The District Council will be meeting in November but it is likely to go to a public inquiry.
2. **Our Devon.** Devon's biggest public consultation campaign was launched at the beginning of this month with the aim of inviting people to have a real say in the County's future. So far over 700 opinions have been registered with support for the elderly running top of the priority list. The result of the consultation will go towards a strategic plan to guide Devon's future development and tackle the County's top priorities.
3. **Bus Service.** County Councillor Davis had made enquiries about the bus service with the Devon Transport Co-ordination Services but due to the cost per passenger criteria used by the Company, the only option left was to cut the frequency of the service.
4. **Interactive Signs.** Devon County Council had agreed to the installation of new flashing reactive signs in the North Devon area.
5. **Cattle Grids.** County Councillor Davis had spoken to James Anstee (Devon County Council) with regard to the cattle grids. The solicitors were drawing up the agreements required for these cattle grids, which would be followed by publishing notices etc.

136/05 REPORT OF THE COMMUNITY DEVELOPMENT TRUST REPRESENTATIVE

In the absence of Councillor Bowden, Councillor Hibbert reported that Mr Jeremy Roberts has resigned from the position of Chairman but had agreed to stay on as a director and Councillor Hibbert had been appointed acting Chairman. A meeting had been held in Barnstaple with reference to the future of the Pavilion and Councillor Hibbert was very disappointed that no representative from the Exmoor Park had attended this meeting although members had travelled from Cornwall to be there. It was now hoped that a further meeting would be held at the offices of the Exmoor National Park Authority in the near future. She also reported that Middleham Gardens was progressing very well and hoped to open officially next August.

137/05 COMMITTEE MEMBERSHIP

Councillor Sim had requested this item be put on the agenda as due to personal circumstances, she was finding her work load too much. She resigned from her position on Policy & Finance Committee and as representative for the Community Alliance.

RECOMMENDED

Councillor B Peacock be elected to join the Policy & Finance Committee

The question of the Community Alliance representative be put on the agenda for the next meeting of the Policy & Finance Committee.

138/05 REPORT OF TOWN CLERK

The Town Clerk reported

1. **Lynmouth Hill Road closure**- downhill lane only from the 14th to the 18th November 2005.
2. **LACT** – after a meeting with Mr McGowan, it was pointed out that the statement made in the letter from LACT that a grant of £3000 to Lynton& Lynmouth in bloom, came from the accounts of LACT and not the Town Council.
3. **Riverside Road** – Works to patch up the wall had been done
4. **JCC** – the meeting had been arranged for the 23rd November 2005
5. **Town Hall** – Electricity supply to be cut off on the 9th November for the three phase connection to take place.

Councillor Hibbert enquired if the resurfacing work would be completed when Lynmouth Hill was closed and the Town Clerk informed her that he was of the opinion this work would be done at that time.

Councillor Howells enquired the position with regard to the gradient of the bottom escape road on Lynmouth Hill and the Town Clerk informed him that his comments had been passed to Highways.

139/05 REPORTS OF ANY OTHER COUNCILLORS

Councillor Sim reported that she had attended a meeting of the Community Alliance which had included an item on the Vision for Devon which was a very long document

RECOMMENDED

This item be put on the agenda for the next meeting of Policy & Finance Committee.

140/05 EXMOOR NATIONAL PARK PLANNING RECOMMENDATIONS

There were none

141/05 ANY OTHER URGENT BUSINESS

There was no urgent business

142/05 EXCLUSION OF THE PUBLIC AND PRESS

The Chairman moved

That pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as subsequently amended, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of information which, in the opinion of the Council, would be prejudicial to the public interest and/or is of a confidential nature

Meeting of the Town Council held on 29th September 2005 – confidential items

RESOLVED

These minutes be accepted

The meeting closed at 4.36 pm

Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE ESTATES AND AMENITIES COMMITTEE
HELD IN THE COUNCIL CHAMBER AT THE TOWN HALL LYNTON ON
WEDNESDAY THE 9TH NOVEMBER 2005 AT 6.30PM

Present: Councillors
Mrs C Bowden (Vice Chairman)
Mrs S Hibbert
T Parker
B J Peacock
T Prosser
Mrs C F Sim
J Travis

Officer: Town Clerk

Apologies: Apologies were received from Councillors B Lethaby (Chairman), B Hobbs and B Howells. Although not on this Committee Councillors Mrs E Rodway and B Windsor sent their apologies.

In the absence of Councillor Lethaby, Councillor Mrs C Bowden took the Chair.

143/05 MINUTES

Resolved that the minutes of the Estates and Amenities Committee held on the 12th October 2005, copies of which had been previously circulated, be confirmed as a true and correct record, and signed by the Chairman.

144/05 MATTERS FOR INFORMATION

The following items of correspondence and/or reports were noted by committee

- a. **Application for renewal of Public Entertainment (Music or Dancing) Licence**
– Mrs Lesley Slater, The Globe Hotel, Lynton
- b. **Road Traffic Regulation Act 1984 – Temporary road closure (Downhill only)**
14th November to 18th November, approximately 500 metres of Lynmouth Hill, Lynton & Lynmouth from Castle Hill to Watersmeet Road.
- c. **The 84th Land's End Trial – 14th/15th April 2006**
Members were concerned that the section of road at Beggars Roost that was closed this year should remain open for 2006 event
RECOMMENDED
 - i. The Town Clerk to write to the Motor Cycling Club Ltd who run this event suggesting that either they or the Town Clerk on their behalf, contact the occupier of the land in question, requesting that the gate be opened and no obstruction put in the way.

- ii. The Town Clerk to ask the Police to have a presence in this area on the evening of the Trial to ensure that there is no obstruction.
- d. Exmoor Arts Project**
A letter from the Jan Ross Consultancy had been circulated to members prior to the meeting, detailing the Exmoor Arts Project.
RECOMMENDED
This letter be published in the next edition of the Lyn Valley News.
- e. Annual Report 2004/5 – Army Training Estate**
Available in the general office.
- f. Planning decisions**
None

145/05 MATTERS FOR RECOMMENDATION

- a. Town Hall:**
- 1. Internal Refurbishment**
 - i. Kitchen**
 - ii. Lift**
 - iii. 3 Phase Electricity**

Councillor Parker reported that Listed Building and Planning applications had now been submitted and it was hoped that work would start on the kitchen in February.

With regard to the lift, Councillor Parker reported that a Listed Building Application and Planning applications had been submitted, it was anticipated that work could not start on this until March/April time. Members queried the architects measurements for the lift but were assured this had now been resolved.

Councillor Parker reported that the installation of three phase electricity had commenced on time. The changeover to three phase supply was due to take place on the 29th November.
 - 2. Condition of Boiler**
The Town Clerk reported that the central heating boiler for the Town Hall had deteriorated over the summer months and would need some attention. In the light of the proposals for the Town Hall he asked members to give serious consideration to replacement/renewal of this boiler.
RECOMMENDED
The Town Clerk to look into alternative methods of heating and to approach the Exmoor Sustainable Development fund etc. together with Hannah Streatfield for their advice.
 - 3. Town Hall Crockery**
Councillor Mrs C Bowden had received a request from Lyn Lions asking for any old crockery that might be available.
RECOMMENDED
Councillor Bowden to sort out the crockery and let the Lyn Lions have any old items that were no longer of use to the Town Hall.

4. Town Hall Railings

Councillor Parker reported that a planning application had been submitted for replacement/renewal of the railings. He had also met a representative from RGB reference the coping stones, who was going to provide costings for the replacement of same.

b. Valley of Rocks - Position statement

The Town Clerk reported that the fencing was progressing and that he was chasing Highways for a firm date for the cattle grids. Councillor Sim commented that she was appalled at the general condition of the Valley.

c. Preparation of Lottery Bids – Position Statement

i. Holman Park

Councillor Bowden reported that the Holman Park Group had met and were working towards a plan although this would probably take some time due to the complexities involved.

ii. Valley or Rocks

The Valley of Rocks Group had met and prepared an initial paper on their proposals. Briefly:

- the name of the project to be the 'Valley of Rocks Nature Reserve'
- proposals to include provision of footpaths, a butterfly meadow, a nature pond and wetland area etc;
- They would require 12 months from grant funding to ensure the planting schemes were carried out at the right time of the year etc.
- Town clerk to oversee contractors etc.
- Funding for major part of project to come from the lottery, with match funding requested from NDDC and ENPA
- Town Council workforce to carry out necessary maintenance works.

Discussion then took place with regard to providing car parking for Holman Park etc.

RECOMMENDED

The Town Clerk to discuss these matters with the lottery consultant.

iii. Wringcliffe Bay

Councillor Peacock reported that no meeting of this group had taken place.

iv. Town Hall

Councillor Parker reported that this group already had a head start in preparation of their bid. He stated that it was unlikely any funding could be obtained for the kitchen but that a bid should be prepared for funding for the lift and disabled access etc. He felt that the question of the boiler and heating would be a long term issue. He was requested to include the proposal of gardens and car parking in the lottery bid.

At this stage Councillor Travis brought another source of funding to the attention of members. The Exmoor Trust are raising funding for projects not only in the Exmoor National Park but also in the Greater Exmoor Area. He felt that all the proposed lottery bids could submit an application as well as an application being submitted for Lynmouth Pavilion however these applications had to be submitted within the next two weeks.

RECOMMENDED

The Town Clerk send a copy of the thumb nail applications including the Pavilion to the Exmoor Trust in the first instance.

d. Beggars Roost – Road Closure (referred from Estates & amenities 12th October 2005)

The Town Clerk reported that the car park wardens were monitoring this area and the road had remained open and unobstructed.

e. Trees

i. Grattons Drive

The Town Clerk had received a request from a householder in Grattons Drive to remove 4 trees which was obstructing the light in his garden.

RECOMMENDED

The Town Clerk to check if these trees had a TPO and if not, the tree to be removed.

ii. Cross Street Car Park

Councillor Mrs C Sim declared a prejudicial interest in the tree in Cross Street car park as she walks through Cross Street to get home. She left the room and did not take part in the debate or vote.

The Town Clerk reported that the tree in Cross Street Car Park had grown to such an extent that it was now obstructing the light. A discussion took place as to whether to remove this tree and replant with a slower growing tree or to cut the tree back for a year and see what happens.

RECOMMENDED

- The tree be cut back this year to see what effect it will make.
- The Town Clerk to looking to the possibility of enhancing the area on the right hand side of the car park entrance.

f. Lydiate Lodge Footpath (outcome of site meeting held prior to meeting)

No member of Devon Social Services attended the proposed meeting.

RECOMMENDED

Steps be taken to have the footpath designated as a public right of way and the Town Clerk to write to Devon County Council and Exmoor National Park.

g. Devon County Council – Request for suitable dates to close A39 Watersmeet Road for rock face stabilising works.

The Town Clerk had received a request from Devon County Council to close the Watersmeet Road for essential works.

RECOMMENDED

The Town Clerk to write to Devon County Council asking them to do the work after Christmas and before half term in February.

h. Suggested dates for JCC

- Friday 13th January 2006
- Tuesday 24th January 2006
- Tuesday 31st January 2006

RECOMMENDED

Friday 13th January 2006. Councillors Parker and Travis along with the Town Clerk to meet with the District Council as soon as possible to discuss outstanding issues.

i. Decision Register

- **Riverside Road** work completed
- **South West Water** a strong letter has been sent to south West Water, together with a letter to the Environment Agency requesting information on what procedures can be taken to force South West Water to remedy the situation and a letter of thanks sent to Mr Martin Smith for attending the last meeting.
- **Clooneavin Path** There are ongoing issues with regard to the trees.
- **Hire of Town Hall** this item to be removed but the Town Clerk to request a copy of the minutes of a meeting from Mr Martin Evans of Exmoor National Park.
- **Myrtleberry Fencing** This item to be removed as no action can be taken against the occupiers.
- **Sir George Newnes Bust** plaque being inscribed
- **Lynbridge Car Park** The engineers coming back with a consultant to look at the work needed.
- **General Signposting** A sandblaster had been contacted and was coming back with a quotation.
- **Manor Ground Swings** on the schedule for winter works
- **Bus Service** a representative coming to the next meeting of Policy & Finance Committee
- **Town Hall Coat of Arms** Mr J Laird of North Devon District Council dealing with this matter.
- **Young offender Project** still identifying suitable projects.

j. Town Clerks Report

The Town Clerk reported:

1. **Frying Pans Allotment** the allotment holders had withdrawn their legal action against the Council for damage caused by the goats.

At this stage the Chairman moved:

That pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as subsequently amended, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of information which, in the opinion of the Council, would be prejudicial to the public interest and/or is of a confidential nature.

2. **Young people outside Town Hall.**

146/05 MATTERS UNDER DELEGATED POWERS

Councillor Travis reminded members that in all planning matters should he obtain additional information on applications when attending Exmoor National Park Planning Committee this may necessitate him changing his views

Planning

Ref: 62/41/05/033LB Chapel Hill, Barbrook, Lynton

Listed Building Consent for various works including staircase, removal of screen partition, insertion of conservation roof lights, flue and chimney (part retrospective)

RECOMMENDED

Approval

Ref: 62/41/05/034 Copper Top, Hollerday Drive, Lynton

Alterations to existing garden to form additional car parking space

RECOMENDED

Approval

147/05 ANY URGENT BUSINESS

There was none

The meeting closed at 8.05 pm

Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE MEETING HELD AT THE TOWN HALL, LYNTON ON WEDNESDAY 9th NOVEMBER 2005 ON RISING FROM ESTATE & AMENTIES COMMITTEE

- Present:** Councillors
T Parker (Mayor)
Mrs C G Bowden
Mrs S Hibbert
Mrs C Sim
- Also in attendance:** Councillors Travis and Peacock.
- Officers:** Town Clerk
- Apologies:** Apologies were received from Councillors B Hobbs, B Windsor and C Lethaby

Part 1

148/05 MATTERS FOR RECOMMENDATION

- a. **Town Hall** – Opening Hours over the Christmas Period 2005
It was
RESOLVED
That the Town Hall will close between the 24th December 2005 until the 2nd January 2006 inclusive.

EXCLUSION OF THE PUBLIC AND PRESS

The Chairman moved:

That pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as subsequently amended, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of information which, in the opinion of the Council, would be prejudicial to the public interest and/or is of a confidential nature.

PART 2

149/05 MATTERS FOR RECOMMENDATION

- a. **Town Clerk** – SLCC/NALC recommendations on salary levels – papers attached
- b. **Staff Issues**

The meeting closed at 8.26pm

Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE POLICY AND FINANCE COMMITTEE MEETING HELD AT THE TOWN HALL, LYNTON ON WEDNESDAY 16TH NOVEMBER 2005 @ 6.30pm

Present: Councillors
Mrs S Hibbert (Chairman)
Mrs E Rodway (Vice Chairman)
Mrs C Bowden
C Lethaby
T Parker
B Peacock
J Travis
B Windsor

Also in attendance: Councillors T Prosser and Mrs C Sim

Officers: The Town Clerk

Apologies: Apologies were received from Councillor B Hobbs and B Howells

150/05 MINUTES

RESOLVED: That the Minutes of the meeting of the Committee held on the 19th October 2005, a copy of which had been previously circulated, be confirmed and signed by the Chairman as a true and correct record.

With members agreement, the Chairman suspended standing orders and brought forward agenda item 4 Matters for Recommendation, (a) Presentation by Mr John Richardson-Dawes, Transport Co-ordination Service for County Environment Director.

151/05 MATTERS FOR RECOMMENDATION

a. Presentation by Mr John Richardson-Dawes, Transport Co-ordination Service for County Environment Director

Mr Richardson-Dawes thanked members for inviting him to speak at their meeting and outlined the various services connecting Lynton & Lynmouth to Barnstaple and to the Barnstaple Railway Station. He suggested that the Council may like to consider forming a public transport working group to deal with the major issues affecting these services. He explained to members that the bus concessions went out to tender and that the Lynton & Lynmouth concession was due for renewal shortly. Members expressed their very great concern at the lack of service between Lynton & Lynmouth, Barnstaple and the railway station emphasising that this area relies on tourism and has an elderly population. A question and answer session then took place and Mr Richardson-Dawes assured members he had taken on board their concerns.

The Chairman thanked Mr Richardson-Dawes for attending the meeting and re-convened standing orders.

152/05 MATTERS FOR INFORMATION

a. Myrtleberry/Watersmeet Fence

Members had received a copy of a letter from Exmoor national Park prior to the meeting, stating that the owners of Myrtleberry House did not need planning permission to erect their fence.

RECOMMENDED

No further action be taken

b. Devon Association of Parish Councils – Newsletter Nov/Dec 2005

Available in the general office

c. ‘Junk Mail’ Newsletter of Devon’s Community Recycling & Community Composting Networks.

Available in the general office

d. PLANNING DECISIONS

Ref: 62/41/05/029LB Castle Heights, Lynton

Erection of one aerial/satellite dish installation on a listed building (retrospective)(Listed Building)

PERMISSION GRANTED

Ref: 62/41/05/028 Castle Heights, Lynton

Erection of 3 No. aerial/satellite dish installation (Retrospective)(Full)

CONDITIONAL PERMISSION GRANTED

Ref: 62/41/05/027 1 Woodland View, Lynbridge, Lynton

Formation of vehicular access and parking area with related retaining wall (Alternative proposal to that refused under application 62/41/038)(Full)

PERMISSION REFUSED

153/05 MATTERS FOR RECOMMENDATION

b. Town Hall Refurbishment – position statement

Councillor Parker reported that works were going well with the electricity and that listed building planning permission had been applied for with regard to the kitchen and the railings. With regard to the railings the Town Clerk reported that although the tender had been accepted for the works to the railings, it was originally intended that the work on the coping stones would be done by the Council’s workforce. This was no longer possible and an estimate of £3,000 had been received from a contractor to make these stones however having spoken to the planners, building and listed building permission will have to be applied for .

RECOMMENDED

That the cost of replacing the coping stones in bath stone be ascertained prior to the submission of a further planning and listed building application.

c. Valley of Rocks

i. Position Statement

ii. Car Park – Town Council’s contribution to Scheme

The Town Clerk reported that the fencing was ongoing and he was pressing Devon County Council with regard to the cattle grids. With regard to the fencing, the Council had given delegated powers to the Chairman, Vice Chairman and Town Clerk to accept the most suitable tenderer for this work but the estimated cost to the Council of this work and the Cattle Grids of £6,500 had not been reported back to the Policy and Finance Committee

d. Preparation of Lottery Bids – Position Statement

i. Holman Park

Councillor Bowden reported that a further meeting of this Group was to be arranged but it would take time to finalise all the details.

ii. Valley or Rocks

This Group would be holding another meeting to add items to their position statement including parking and greening of the overflow car park etc. The Town Clerk reported that Exmoor National Park could probably assist with regard to the mapping of car park spaces adjacent to the cemetery. .

iii. Wringcliffe Bay

Councillor Peacock reported that a meeting was to be held of this Group but felt that an engineers report may be required.

iv. Town Hall

The Town Clerk was requested to contact Jonathan Rhind and ask for an update of costings.

The Town Clerk reported he had advised Lyn & Exmoor Vision of the proposed lottery bid and that the bid for monies from the Exmoor Trust was nearly ready for submission

e. Pavilion – Position Statement

The chairman reported that following a meeting earlier in the month when no member of Exmoor National Park had attended, another meeting was to be held on Thursday 17th November after which she hoped to be able to report progress.

f. Finger Posts – Funding

Councillor Hibbert reported that all the finger posts had been taken down and a price for sandblasting and cleaning them had been received totalling £270 plus VAT and a charge for delivery.

Councillor Hibbert also reported that some of the finger posts would be stored as they were no longer in use and that she had people wanting to take up the spare space namely the national Trust 2 fingers, Glen Lyn Gorge 3 single fingers, Krazy Krafts 2 fingers. Considerable discussion took place with regard to the advertising on the street furniture between attractions and commercial ventures.

RECOMMENDED

1. The estimate for sandblasting the finger posts be accepted and the work done.
2. Fingers to stay in place for 5 years and then be refurbished with an annual maintenance cost of £10 per finger.
3. Private businesses to be restricted to one sign each
4. No euphemisms or slang names to be used on finger posts.

g. Car Park Charges 2006/07

At the moment our prices are on a par with North Devon District Council who have made no decision with regard to their car parking charges for the next season.

RECOMMENDED

This item be placed on the agenda for the next meeting of the Policy & Finance Committee to discuss.

h. North Devon District Council –Questionnaire regarding Devon businesses

A questionnaire had been received regarding Devon Businesses.

RECOMMENDED

The Town Clerk and Finance Officer to completed this form.

i. Road/route signing at Blackmoor Gate

This item was placed on the agenda following the presentation by Mr Joe Deasy.

RECOMMENDED

This item be placed on the agenda for the next meeting of the Policy & Finance Committee to discuss.

j. Decision Registers

Items on the decision register had been comprehensively covered at the last meeting of the Estates & Amenities Committee. The Town Clerk had not heard from Ian Rice of Devon Social Services with a reason for his non attendance

k. Town Clerk's Report

The Town Clerk reported:

- 1 Due to the installation of a new photocopier networked to the computer system, the booklet pages would be numbered consecutively and not individual to each set of minutes.
2. With regard to the Rhenish Tower, the own Clerk had spoken to the engineers who were working on a grant application with the complication that if the grant was submitted from May onwards a grant of 100% may be available but before that date only 45% funding was available.
3. Councillor Bowden reported that due to the high installation cost of electricity, no Christmas Tree would be put up at Castle Heights this year.

RECOMMENDED

The matter of the Rhenish Tower be discussed with John Sunderland CEO NDDC and brought up at the JCC.

154/05 MATTERS REFERRED FROM ESTATES AND AMENITIES

None

155/05 MATTERS UNDER DELEGATED POWERS

a. FINANCIAL STATEMENT –

The Financial Statements for October 2005, circulated with the agenda, were considered by Councillors

RESOLVED:

That the Statement, a resume of which is as follows be received be approved.

OPENING CREDITS	£387,442.97
TOTAL RECEIPTS	£ 39,952.99
TOTAL PAYMENTS	£ 74,239.23
CLOSING BALANCE	£353,156.73

b. SEASONAL UNDERTAKINGS

The statement of income for October 2005 circulated with the agenda, was considered at the meeting.

RESOLVED

That the report be noted.

c. CHEQUES

A List of the cheques was tabled for member's consideration. The cheques were signed at Committee.

Councillor T Parker declared a personal interest in cheque number 5551.

RESOLVED:

That the action of the Councillors in signing the cheques in accordance with the list circulated, be approved and the cheques be passed for payment. A copy of the list of cheques paid be attached to the signed minutes

d. PLANNING APPLICATIONS

Councillors declared a prejudicial interest in all three planning applications as the property is owned by the Town Council. No debate or vote took place.

Ref: 62/41/05/035LB Lynton Town Hall, Lee Road, Lynton

1. Installation of new three phase power supply 2. Installation of new kitchen enclosure and appliances within the White Room.

Ref: 62/41/05/036 Lynton Town Hall, Lee Road, Lynton

Repair/renewal of railings, Installation of bollards.

Ref: 62/41/05/037LB Lynton Town Hall, Lee Road, Lynton

Listed Building Consent for the repair/renewal of railings, Installation of bollards.

156/05 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

The meeting closed at 8.30 pm

Chairman