

***LYNTON AND LYNMOUTH
TOWN COUNCIL***



Q
QUALITY TOWN COUNCIL

COUNCIL MEETING

THURSDAY
14th December 2006

***Town Hall
Lee Road
Lynton
North Devon EX35 6HT***

Tel : 01598 752384

LYNTON AND LYNMOUTH TOWN COUNCIL

**MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD AT THE TOWN HALL,
LYNTON ON THURSDAY 30TH NOVEMBER 2006 at 2.30pm**

PRESENT:

Councillors:

Mrs S Hibbert (Town Mayor)
B Hobbs (Acting Deputy Mayor)
P B Bolla
Mrs C G Bowden
T Parker
T Prosser
Mrs E Rodway
Mrs C F Sim
J Travis
B Windsor

Officers: Town Clerk and Town Council Secretary

Also in Attendance: County Councillor Mrs A Davis

Apologies: Apologies were received from Councillors B Howells and B Peacock

The meeting opened with Prayers led by Councillor T Prosser

PUBLIC QUESTION TIME

Prior to the commencement of the formal Council Meeting, The Mayor adjourned the meeting to enable to general public to ask questions of the Council.

There were none.

The Mayor reconvened the meeting.

Members were reminded that the arrangement whereby Councillor Hobbs had been acting Deputy Mayor during Councillor Lethaby's illness needed reconsideration.

RESOLVED

That Councillor Hobbs continue in the role as acting Deputy Mayor for the remainder of the Council year.

Councillor Hobbs responded by saying that he was happy to carry on in his capacity as acting Deputy Mayor as a tribute to Councillor Lethaby.

The Mayor then said how pleased she was that Councillor T Prosser who had been unable to attend recent meetings due to a hearing problem, was now well.

RESOLVED:

The Minutes of the Council Meeting held on the 26th October 2006, copies of which had been previously circulated be confirmed as a true and correct record and signed by the Chairman.

172/06 MATTERS ARISING FROM COUNCIL MINUTES

Councillor Prosser accepted the appointment to the Harbour Users Group.

173/06 COMMUNICATIONS

1. A letter had been received from North Devon District Council reference the Pavilion and the Town Clerk briefly outlined the objectives i.e. (1) to secure a viable attractive redevelopment in keeping with the distinctive character of Lynmouth (2) to secure the return of the National Park Centre in Lynmouth (3) to secure an income for the Lyn Community Development Trust.

RESOLVED

That the letter be noted

2. A letter had also been received via North Devon District Council Licensing Manager from a resident of Lynton who did not wish to be named, objecting to the Music Festival held by LLAMA taking place in Queen Street.

RESOLVED

The Town Clerk to pass a copy of the letter to LLAMA for their consideration.

174/06 OUTSTANDING BUSINESS

There was no outstanding business

175/06 COMMITTEE REPORTS

RESOLVED:

That the open reports of the following committees, having being circulated, be received and noted and the recommendations contained therein adopted, subject to any matters annotated.

Estates and Amenities Committee

8th November 2006

Minutes 157/06 – 161/06

Minute 159/06 Matters for Recommendation (h) North Devon Homes – entry requirement for local needs housing. Councillors enquired if the exact criteria was known and a discussion took place as to the criteria requirements and the fact that these houses were not necessarily for the younger generation but all ages could apply. Not as many applicants had been received as had been anticipated and Councillors were urged to encourage people to apply.

RESOLVED

A member of the North Devon Housing Enabler Team be asked to come to Lynton for a half day to assist people with their applications

Minute 159/06 Matters for Recommendation (k) Lydiate Lodge Footpath Councillor Travis felt this was a very serious matter and whilst he acknowledged the work done by County Councillor A Davis, and thanked her for this, he was concerned that if Lydiate Lodge was sold before the footpath was constructed the work might not be done. It was noted that the Town Clerk had written to Devon County Council on this matter.

Minute 159/06 Matters for Recommendation (o) Town Clerks Report and Questions to the Town Clerk (2) Questions of the Town Clerk (iv) Town Hall Railings. Councillor Parker asked that the wording be amended to read *'the railings around the War memorial were discussed and the Town Clerk informed members that these would not be erected until the spring'*.

RESOLVED

The wording in item (2) questions of the Town Clerk, item (iv) be amended to read *'the railings around the War memorial were discussed and the Town Clerk informed members that these would not be erected until the spring'*.

Minute 160/06 Matters under Delegated Powers Councillor Parker requested that the final recommendation *'Matters under Delegated Powers to include planning applications to be considered as item 3 on the agenda in future, to save members who are attending just for planning matters having to sit through all the meeting'* be withdrawn.

RESOLVED

1. The recommendation *'Matters under Delegated Powers to include planning applications to be considered as item 3 on the agenda in future, to save members who are attending just for planning matters having to sit through all the meeting'* be withdrawn and the agenda revert back to its usual format.
2. If members of the public are attending for a specific item then that item to could be brought forward at the chairman's discretion.

Policy & Finance Committee
Minutes 162/06 – 168/06

15th November 2006

Minute 163/06 Matters referred from Estates & Amenities (c)Transform – possible heating grants – presentation. Councillor Travis had been unable to attend this meeting but stressed the importance of this scheme to the residents of Lynton & Lynmouth. Transform would be holding an exhibition in the Town Hall for one week commencing the 4 December and he asked what measures had been taken to publicise this event. He was informed him that an advert had been in the Lyn Valley News and he asked if posters could be placed around the village.

RESOLVED

Members to remind local residents that Transform will be in the Town Hall from Monday 4th December for one week.

Minutes 167/06 Matters referred from Estates & Amenities (a) Overview and Scrutiny Committee of NDDC – Review of Post Office.

Councillor T Parker declared a prejudicial interest in this matter as his daughter is a post mistress.

Councillor Travis stressed the importance of keeping the post offices for this area and stated that it would be a disaster for the community should the post offices close.

Special Council Meeting
Minutes 169/06 – 170/06

16th November 2006

176/06 REPORTS FROM OTHER COMMITTEES

The Mayor informed the meeting that she and other Councillors had attended a very constructive Joint Consultative Committee meeting with North Devon District Council and felt they were now moving forward with plans for the agency, although there was still a lot of work to be done. The Town Clerk briefly outlined the decisions and actions to be taken on agenda points namely:

- | | |
|--------------------------------|--------------------------|
| * Agency Update | * Agency Draft Programme |
| * Relocation of Depot | * Public Conveniences |
| * Hydro Electric Power Station | * Longmead Cemetery |
| * Global Warming | * Lynmouth Pavilion |
| * Pathfinder Centre | |

Councillor Hobbs congratulated the Mayor, fellow Councillors and Officers for their work with the agency

RESOLVED

A copy of the Minutes of the JCC to be sent to all councillors when received from North Devon District Council.

177/06 POLICE REPORT

There was no Police representative at the meeting and no report was made.

178/06 MOTIONS

There were none

179/06 QUESTIONS

There were no questions pursuant to Standing Order No. 24

180/06 REPORT AND QUESTIONS OF NORTH DEVON DISTRICT COUNCILLOR

1. Report of the District Councillor

District Councillor Travis reported on the role of the Exmoor National Park Centre in this area. He explained that due to the unsafe nature of the Pavilion, the National Park Centre had been moved to a Portacabin at Blackmore Gate. It was now proposed that there would be (1) 2 National Park Authority operated 'flagship' National Park Centres, one at a coastal location to interpret Exmoor's Coast's and a 'Heart of Exmoor' centre to interpret Exmoor's Moorland and historic landscape. (2) A number of local information centres developed and run by local partnerships with some funding from the National Park Authority and (3) a number of local information points also with some funding support from the National Park Authority. The National Park, with the commitment of the Town Council and North Devon District Council, propose a site for the temporary location of a national Park Centre on the Lyndale Car Park subject to Planning Permission being achieved. It is anticipated that this temporary move from Blackmore Gate to Lynmouth would send strong messages of support for the seafront development and a commitment to the local community from the Authority that would enable the seafront site to be developed. It was hoped this move would take place by March 2007 and although there was still a lot of work to be done, he was pleased with the progress so far.

2. Questions of the District Councillor

There were none.

181/06 REPORT AND QUESTIONS TO THE DEVON COUNTY COUNCILLOR

County Councillor Andrea Davis reported:

1. Revenue Support Grant - As anticipated, there were no changes to the amount of Formula Grant (Revenue Support Grant plus our share of the Business Rate Pool) that was expected for 2007-08. Grant will increase from £118.223m to £122.980m, an increase of £4.757m or 4.0%. This compares with an increase of 4.1% for shire counties as a whole. -The Dedicated Schools Grant increases overall by just under £18.2m or 5.7%. Councils are likely to be capped if Council Tax increases exceed 5% for 2007-08. There are some increases in Specific Grants nationally, eg for the Supporting People programme, and some new specific grants for 2007-08 eg "Positive Activities for Young People". At this stage there is no information about what these might mean for Devon but an increase in council tax and further cutback are almost certain.

2. Devon & Somerset Fire and Rescue Fire Authority

The amalgamation of the two authorities has now been sanctioned by the Government making it one of the largest services in the country. There has always been a degree of cross county cooperation between the two authorities, but the amalgamation will provide significant savings and increase efficiency in the years to come. The Combined Authority is largely made up of County Councillors and representative of the unitary council of Plymouth and Torbay .

3 Highway Structural Maintenance Scheme - A399 Aller Cross to Brayford - Structural maintenance of a 4.3km section of the A399 between South Molton and Brayford is planned for early next year. The work is planned for a section of road between the Aller Cross junction on the A361 North Devon Link near South Molton and Hunstone Woods on the outskirts of Brayford village.

The works consist of strengthening by reconstruction and resurfacing, along with road markings and studs. The scheme will be programmed to follow on from the advanced drainage and kerbing works. The estimated cost of the works is £700,000. The contract is due to start on site in January 2007 with works duration of 10 weeks.

4. Renewable Energy 4 Devon RE4D is a partnership providing FREE independent advice and support. The advisors can help:

- Identify renewable energy options
- Assess technologies and installers
- Develop a financial case
- Access grants and loans
- Address planning issues

RE4D supports businesses, communities, schools, households and the public sector. RE4D offers [grants](#) for feasibility studies and installation for small businesses and communities. Contact helpline on 0800 512 012.

2. Questions of the Devon County Councillor

1. Councillor Hobbs informed the County Councillor that repair works had still not be done on Lynmouth Hill. County Councillor Davis informed him that

she had asked for this work to be included in next years budget and she would do her utmost to ensure that this happened.

2. Councillor Hobbs also reported the bad condition of the road towards Ilfracombe from Blackmore Gate and Councillor Davis informed him that works would be done hopefully before next spring on this stretch of road.
3. She had no news with regard to the swing.
4. With regard to Lydiate Lodge footpath, a report was expected from the Environment Agency before planning permission could be applied for, but she was continuing to press this matter.
5. Councillor Travis brought up the question of revenue from second home council tax in that it was increased from 50% to 90% with the assurance that the money would be used for local needs housing. In the first year Devon County Council gave an extra 40% of this revenue to the community for various projects, in the second year they gave 50% but in the 3rd year there was nothing. He asked the County Councillor if Devon County Council had yet decided how to allocate this extra revenue. County Councillor David explained she was not on the Ruling Group but District and Town Councillors should put pressure on Devon County Council to obtain some of this extra revenue.
6. Councillor Prosser thanked the County Councillor for the road improvements on the Parracombe/Blackmore Gate road but informed her that there were still areas that needed attention, she informed him that other complaints had been received and the matter was receiving attention.
7. An email had been received this day, stating that the Watersmeet Road would need to be closed for 3 weeks for essential repairs and requesting dates when this would be most convenient. The County Councillor was told that the preferred dates were after the first week in January and before half term in February.
8. Councillors Parker and Rodway asked County Councillor Davis about the Cattle Grids in the Valley of Rocks.

RESOLVED

5. This matter be placed on the agenda for Councillors to Lobby Devon County council reference second home council tax.
7. County councillor David to inform the authorities that the best time for the closure of Watersmeet Road would be after the first week in January and before half term in February.
8. The question of the Cattle Grids to be discussed at the next meeting of Estates & amenities Committee in December.

182/06 REPORT OF THE COMMUNITY DEVELOPMENT TRUST **REPRESENTATIVE**

Councillor Hibbert circulated to members a copy of her Chairman's report which had been presented at the recent AGM and which covered most points achieved. She reported that the Trust had two new members Mr Ian Rigby and Mr Roland Gold and she was pleased to be able to welcome them.

183/06 TOWN CLERK

1. Report of the Town Clerk

The Town Clerk reported that most points had been already covered during the meeting but brought the following matters to members attention:

- i. A member of the public had come forward with a possible site for housing and a meeting had been arranged for early in December with the housing association, North Devon District Council and Exmoor National Park etc., to explore the possibilities of this site. He would keep members informed.
- ii. To give members time to consider the matter, he reported that Car park charges would be on the agenda for the next meeting of the Policy and Finance Committee.
- iii. Mr Colin Lethaby. Due to changes in the plans for Holman Park it had not been possible to arrange a memorial to be placed in the club house. It was now possible to provide a shield to be presented by the Mayor to the most improved player in the under 12's football team at Lynton football club.

RESOLVED

- iii. That a shield be presented as outlined above

2. Enquiries of the Town Clerk

There were none.

184/06 REPORTS OF ANY OTHER COUNCILLORS

1. Councillor Hobbs apologised in advance that he would not be able to attend the next meeting of full council as he had been invited to attend Prince William's Passing Out parade.
2. Councillor Parker reported that a meeting of MAPLE had taken place when items discussed included:
 - the possibility of promoting a food festival in October next year
 - Support for the Light Quest event although he understood the programme had change a little
 - Light Up Lynton
 - Moving forward with a web site
3. Councillor Hibbert reported that she had attended:
 - A meeting of the Exmoor national Park Parish Forum which had been fairly straight forward.
 - The Civic Service had been held and was very successful
 - A meeting of the Traffic Management Committee had been held and although there were problems with Exmoor National Park representatives attendance, matters were moving forward
 - The Remembrance Day Service had been held but she was disappointed that not many Councillors had attended.
 - The Lyn & Exmoor Vision had held a very successful launch event when the strategic plan had been published, a copy of which was available for members to inspect in the general office or could be down loaded.
 - A very constructive meeting had been held with representative from Exmoor National Park and the Town Clerk reference trees and they were now going to help to draw up a conservation plan to include Monterey Pines on Hollerday Hill, and in Manor Wood to start planting.

185/06 EXMOOR NATIONAL PARK PLANNING RECOMMENDATIONS

There were none that had not been reported to committee

**186/06 ANY OTHER URGENT BUSINESS of which prior notice has been given
and which the Chairman considers to be urgent.**

There was none

The meeting closed at 4.10 pm

Chairman

LYNTON & LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE MEETING HELD AT THE TOWN HALL, LYNTON ON THURSDAY 30TH NOVEMBER 2006 ON RISING FROM FULL COUNCIL

Present: Councillors
Mrs S Hibbert (Mayor)
B Hobbs (Acting Deputy Mayor)
Mrs C G Bowden
T Parker
Mrs C Sim
B Windsor

Also in attendance:

Officers: Town Clerk and Town Council Secretary.

Apologies: There were none

Part 1

187/06 MATTERS FOR RECOMMENDATION

a. Town Hall opening hours over the Christmas period 2006.

A note of the recommended opening and closing times from North Devon District Council had been circulated to members prior to the meeting for their consideration. It was

RECOMMENDED

That the offices in the Town Hall will closed from midday Friday 22nd December 2006 until Tuesday 2nd January 2007 inclusive.

The meeting closed at 4.15pm

Chairman

RECOMMENDED

Approval

ii. **Ref: 62/41/06/043LB Top Station, Lynton & Lynmouth Cliff Railway, Lee Road, Lynton**

Replacement of existing ticket kiosk for use by cliff railway staff.

Members were concerned that this application had already been submitted and discussed at an earlier meeting and it was

RECOMMENDED

The Town Clerk make enquiries with Exmoor National Park and the matter be placed on the agenda for the next meeting of Policy & Finance Committee.

iii. **Ref: 62/41/06/044 The Corner House, Lynmouth Street, Lynmouth**

Alterations and extensions including raising of rear gable, rear first floor extension and alterations to windows.

RECOMMENDED

A site visit be made on Monday 11 December at 2pm, the matter then to be brought back to Policy & Finance Committee for consideration.

190/06 MATTERS FOR INFORMATION

The following items of correspondence and/or reports were noted by committee

a. **Junk Mail – Newsletter of Devon’s Community recycling & community Composting Networks – Autumn 2006.**

Available for members in the general office

b. **Members Interest – News from the Monitoring Officer**

Available for members in the general office but the Town Clerk to circulate a copy to all members for their information.

c. **National Trust – Proposed erection of Traffic Lights Countisbury Hill, January 8th for 6-7 weeks.**

For members information

d. **Planning**

i. **Ref: 62/41/06/029 Park Farm, Lydiate Lane, Lynton**

Erection of 20m telecommunications monopole, antenna, 1 No 300mm dish and equipment cabinets within fenced compound – as amended by plans dated 18/10/06 (full)

PERMISSION GRANTED

ii. **Ref: 62/41/06/031 Pitches 11-23 of Sunny Lyn Holiday Park, Lynton**

Variation of condition 2 “That the caravans shall be occupied only during the period between the 15th March and the 31st October in each year” of application NE391 to allow the use of caravan pitches 11.23 for 12 month holiday occupation (Alteration/Lift Condition).

CONDITIONAL PERMISSION GRANTED

191/06 MATTERS FOR RECOMMENDATION

a. **Town Hall**

i. **Position Statement**

As Councillor Parker was not present at the meeting, no report was submitted.

1. Replacement trees – Councillor Hibbert reported that a meeting had been held with Exmoor National Park who were drawing up a schedule of planting to include Monterey Pines on Hollerday Hill.
2. Model Gate –Councillor Hibbert was meeting the original artist.
3. Town Hall Weddings – this item to be deferred to Policy & Finance to deal with
4. Bandstand – this item to be removed from the decision register until L&EV had more definite plans to submit to the Council.
5. Hollerday Hill – Councillor Travis was very concerned over the apparent failure of the rhododendron treatment and informed the meeting that Dr Flemming Ulf Hansen was inspecting the work and may advise the council to re-issue the contract.

g. Town Clerks Report and questions to the Town Clerk.

1. Town Clerks Report

The Town Clerk reported:

- i. The roadwork's to Watersmeet Road would commence on the 8 January and the road would be closed for 4 weeks.
- ii. It appeared that Devon County Council were prepared to contribute £1,500 to erect a swing in Bottom Meadow Car Park.

RECOMMENDED

- ii. The question of Bottom Meadow Swing be placed on the agenda for the next meeting of the Policy & Finance Committee to consider.

2. Questions of the Town Clerk

- i. Councillor Rodway asked the present position with regard to the cattle grids in the Valley of Rocks as she had been lobbied by several members of the public who felt these were unsafe and slippery.
- ii. Councillor Bowden reported that the cattle grids were not stopping the goats from invading the cemetery and that she had received several complaints about the goats eating floral tributes and making a mess etc.
- iii. Councillor Peacock enquired about the hedge removal on Manor Grounds and was informed this was part of the general maintenance and it would be replaced.

RECOMMENDED

- i. That although Devon County Councillor Mrs A Davis was taking this matter up with the authorities to see what could be done and her report was awaited, the Town Clerk also contact the engineer concerned .
- ii. The Town Clerk to make some investigations into the goat damage and report back to the Council in his Town Clerks report at Estates & Amenities in January.

192/06 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

There were none

The meeting closed at 7.23 pm

Chairman

LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF THE MEETING OF THE POLICY AND FINANCE COMMITTEE MEETING HELD AT THE TOWN HALL, LYNTON ON MONDAY 11TH NOVEMBER 2006 at 6.30pm

Present: Councillors
T Parker (Chairman)
B J Howells (Vice Chairman)
Mrs C Bowden
Mrs S Hibbert
B Hobbs
B Peacock
Mrs E Rodway

Officers: Town Clerk and Town Council Secretary

Apologies: Apologies were received from Councillors P Bolla, J Travis and B Windsor

Also in Attendance Councillor T Prosser (although not a member of this Committee).

193/06 MINUTES

RESOLVED: That the Minutes of the meeting of the Committee held on the 15th November 2006, a copy of which had been previously circulated, be confirmed and signed by the Chairman as a true and correct record.

194/06 MATTERS FOR INFORMATION

The following items of correspondence and/or reports were noted by committee.

- a. **Devon Rural Transport Partnership – Autumn Newsletter 2006.**
Available for members in the general office
- b. **Village Green December 2006**
Available for members in the general office
- c. **PLANNING DECISIONS**
None

195/06 MATTERS FOR RECOMMENDATION

- a. **Town Hall – position statement**
Councillor Parker reported that (1) the lottery application was being put together and (2) a further meeting of the town hall working party was to be held early in the New Year to discuss charges for weddings.

b. Review of Charges for 2007/08

i. Car Park

The Town Clerk had previously circulated to members a list of the current car parking charges together with a list of the proposed car parking charges for 2006 which had not been implemented. After discussion it was

RECOMMENDED

1. That the following charges apply to all Agency and Town Council car parks for 2007/2008

- £0.80 for 1 hour
- £1.60 for 2 hours
- £2.30 for 3 hours
- £3.00 for 4 hours
- £3.60 for 5 hours
- £4.20 for 6 hours and over

2. 24 hour, 4 day, 7 day and Season Tickets

- 24 hour tickets for guest houses and hotels only - £2.00
- 4 day tickets - £10.00
- 7 day tickets - £15.00
- Season Tickets - £60.00

3. Charging Period – The charging period to be from 10am to 6pm

4. Coach Parking – in designated coach parking spaces to be free

ii. Other Charges

The Finance Officer had distributed copies of the review of charges to Councillors prior to the meeting, with suggestions to take effect from the 1st April 2007.

1. Cemetery Charges

RECOMMENDED

- Increase as proposed

2. Monument Charges

RECOMMENDED

- Increase as proposed
- Charge for every additional inscription be deleted

3. Harbour charges

RECOMMENDED

- Increase as proposed

4. Allotment Charges.

Councillor B Hobbs declared a prejudicial interest in the Allotment charges as he rents an allotment. He left the room and did not take part in the debate or vote.

RECOMMENDED

- Increase as proposed

5. Manor

RECOMMENDED

- Hire of Tennis Court - £7.00 per hour
- Putting (Adult) 18 holes - £2.60
- Putting (Adult) 36 holes – £4.50
- Putting (Child) 18 holes - £1.75
- Putting (child) 36 holes - £3.00
- Putting (Family) 18 holes - £8.00
- Putting (Family) 36 holes - £12.00
- Season tickets to remain the same

6. Town Hall Charges

RECOMMENDED

- Main Hall Meetings 9am to 1pm - £16.00
 1pm to 6pm - £16.00
 6pm to midnight - £17.50
- Main Hall Activities 9am to 1pm - £16.00
 1pm to 6pm - £33.50
 6pm to midnight - £60.00
 After midnight per hour - £10.00

Councillor Mrs C Bowden declared a prejudicial interest in the charges for the other Rooms as she is the co-ordinator of the LVN who use the Jubilee Room. She left the room and did not take part in the debate or vote.

Councillor T Prosser declared a prejudicial interest in the charges for the other Rooms as he is a member of the LVN who use the Jubilee Room. He left the room and did not take part in the debate or vote.

- Other Rooms – Jubilee Room Council Chamber, Foyer, Stage and Green Room – charge per booking for each room - £15.50 for 1 session, £20.00 for 2 sessions, £24.50 for 3 sessions (ie morning, afternoon, evening)
- Hire of whole ground floor - £45.00
- Charges to be the same for organisations and individuals outside the area
- Charges for commercial organisations to be considered at Policy Committee in January 2007.
- Town Hall charges for hire of weddings to be discussed by Town Hall Working Party in January 2007.

7. Town Hall Other Charges

RECOMMENDED

- Exmoor National Park – use of Jubilee room - £75 per annum
- Jubilee Room Management Committee - £75 per annum
- Passmores Fish Charges to be moved to Miscellaneous charges

8. Town Hall Exceptions

Councillor Mrs C Bowden declared a prejudicial interest in the charges for the other Rooms as she is the co-ordinator of the LVN who use the Jubilee Room. She left the room and did not take part in the debate or vote.

Councillor T Prosser declared a prejudicial interest in the charges for the other Rooms as he is a member of the LVN who use the Jubilee Room. He left the room and did not take part in the debate or vote.

Councillor T Parker declared a prejudicial interest in the charges for the other Rooms as he is the chairman of MAPLE who use the Town hall rooms for meetings. He left the room and did not take part in the debate or vote.

A discussion took place with regard to the organisations which were classed as 'exemptions' and it was

RECOMMENDED

A list of all exemptions and income be taken to Policy & Finance in January 2007 for members to consider.

9. Miscellaneous Charges

Councillor Mrs C Bowden declared a prejudicial interest in the Valley of Rocks Concession as she is a friend of the owner. She left the room and did not take part in the debate or vote.

RECOMMENDED

Increase as proposed

RECOMMENDED

A list of charges as agreed at this meeting to be attached to the signed copy of the minutes

c. Decision Register

Circulated with the agenda:

1. Meeting held with South West Water and now awaiting outcome
2. Councillor Hibbert reported that although at present not a matter for policy & Finance to consider, she was waiting a quotation for the repair to the mosaic at Model Gate which would probably be somewhere in the region of £500 and she asked for this item to be placed on the decision register under the Policy & Finance Section.
3. Councillor Peacock informed members that he would be collecting the ties and scarves. It was noted that these would initially be purchased by the Council, and members would purchase items from the Council

d. Town Clerk's Report and Questions to the Town Clerk

1. Report of the Town Clerk

- i. A meeting held earlier in the week with regard to possible affordable housing on the Dairy Site/Cross Street Car Park site had been very successful and matters were now progressing. North Devon District Council's Valuer was to meet with Jennifer Gould of Magna Housing and it looked as though these houses would be for rent. Councillor Hobbs stressed the need for more 3 bedroomed houses
- ii. The Town Clerk informed the meeting that Councillor P Bolla had had a successful hip operation and was hoping to be home that day from hospital.

2. Questions of the Town Clerk

- i. Councillor Hobbs asked who was responsible for the toilets in the valley of Rocks as there was a water leak

- ii. Councillor Bowden informed the Town Clerk that there were 6 television sets dumped at the bottom of Keals Croft and was also informed that there were 3 sets dumped at Beggars Roost and a Car had been dumped in the overflow car park.
- iii. Councillor Hobbs enquired if the Council belonged to Flood Watch and what the position was with regard to sandbags. The Town Clerk informed him that sand bags were available at the depot.
- iv. Councillor Prosser informed the Town Clerk that a seat was missing by the tennis Courts and Councillor Howells requested that seat be left along the East Lyn river walk.

RECOMMENDED

- i. The town Clerk to contact Exmoor National Park reference the water leak in the Valley of Rocks toilets
- ii. The Town Clerk to contact Environmental Health reference the dumping of TV sets, car and fly tipping generally.,
- iii. The Town Council to join the Flood Watch programme and posters be made informing residents that sand bags were available and help would be given to less abled bodies residents to fill same.
- iv. The Town Clerk to look into the question of seats.

196/06 MATTERS REFERRED FROM ESTATES AND AMENITIES

a. Swings – Bottom Meadow Car Park

The town Clerk informed members that Devon County Council were prepared to contribute £1,500 to erect a swing in Bottom Meadow Car Park but there would still be a small shortfall of approximately £200 which would be covered from existing budgets.

RECOMMENDED

The Town Clerk proceed to get the swing installed.

197/06 MATTERS UNDER DELEGATED POWERS

a. FINANCIAL STATEMENT

The Financial Statements for November 2006, was tabled and considered by Councillors. Members considered that the wording ‘closing cash balance’ did not portray the situation correctly as it could be taken to mean that this sum was available to the Council to spend. It was

RESOLVED:

- 1. The wording ‘closing cash balance’ be amended after discussion with the Finance Officer
- 2. That the Statement, a resume of which is as follows be approved.

OPENING CREDITS	£364,686.57
TOTAL RECEIPTS	£ 20,954.76
TOTAL PAYMENTS	£ 38,878.42
CLOSING BALANCE	£346,762.91

b. SEASONAL UNDERTAKINGS

The statement of income for October 2006 was tabled and considered at the meeting.

RESOLVED

That the report be noted.

c. CHEQUES

A List of the cheques was tabled for member's consideration.

The cheques were signed at Committee.

RESOLVED:

That the action of the Councillors in signing the cheques in accordance with the list circulated, be approved and the cheques be passed for payment. A copy of the list of cheques paid be attached to the signed minutes

d. PLANNING APPLICATIONS

i. Referred from Estates & Amities 04/12/06

Ref: 62/41/06/043LB Top Station, Lynton & Lynmouth Cliff Railway, Lee Road, Lynton (Listed Building element of application 62/41/06/041)

Replacement of existing ticket kiosk for use by cliff railway staff. – Listed building Application

RESOLVED

Permission be granted

ii. Referred from Estates & Amities 04/12/06

Ref: 62/41/06/044 The Corner House, Lynmouth Street, Lynmouth

Alterations and extensions including raising of rear gable, rear first floor extension and alterations to windows.

It was noted that complete plans had not been received from Exmoor National Park and following a site visit held earlier in the day, it was

RESOLVED

Permission be granted but the Town Clerk ask Exmoor National Park to ensure that full plans are submitted with all applications.

iii. Ref: 62/41/06/033 Byways, Barbrook, Lynton

Councillor Mrs C Bowden declared a prejudicial interest in Byways, Barbrook as her son drew up the plans. She left the room and did not take part in the debate or vote.

Extension and alterations including roof additions, rear extension and balcony.

RESOLVED

Permission be granted.

198/06 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

There was no urgent business

The meeting closed at 8.25 pm

Chairman