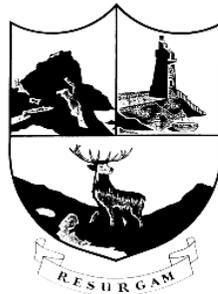


***LYNTON AND LYNMOUTH  
TOWN COUNCIL***



***COUNCIL MEETING***

***THURSDAY  
26th October 2006***

***Town Hall  
Lee Road  
Lynton  
North Devon EX35 6HT***

***Tel : 01598 752384***

**LYNTON AND LYNMOUTH TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD AT THE TOWN HALL,  
LYNTON ON THURSDAY 28th SEPTEMBER 2006 at 2.30pm**

**PRESENT:**

**Councillors:**

Mrs S Hibbert (Town Mayor)  
Mrs C G Bowden  
B Hobbs  
B J Howells  
T Parker (part meeting)  
Mrs E Rodway  
Mrs C F Sim  
J Travis  
B Windsor

**Officers:** Town Clerk and Town Council Secretary

**Also in Attendance:** County Councillor Mrs A Davis

**Apologies:** Apologies were received from Councillors B Peacock and T Prosser

**Prior to the meeting commencing there was a minutes silence in memory of Councillor Colin Lethaby who had died at the end of July.**

The meeting opened with Prayers led by the Mayor, Councillor Mrs S Hibbert.

***PUBLIC QUESTION TIME***

Prior to the commencement of the formal Council Meeting, The Mayor adjourned the meeting to enable to general public to ask questions of the Council.

There were none.

The Mayor reconvened the meeting.

**108/06 MINUTES**

**RESOLVED:**

The Minutes of the Council Meeting held on the 27th July 2006, copies of which had been previously circulated be confirmed as a true and correct record and signed by the Chairman.

**109/06 MATTERS ARISING FROM COUNCIL MINUTES**

There were none

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**110/06 COMMUNICATIONS**

There were no communications but the Mayor informed members that Lyn in Bloom had won a gold award and she thanked the Council workforce for all their help.

*Councillor Bowden was unable to stand due to back problems and with members approval remained seated while addressing the Council.*

Councillor Bowden proposed a letter should be sent to the workforce Councillor Travis felt a letter should also be sent to everyone else who had helped. He also congratulated the Mayor on her personal award.

**RESOLVED**

The Mayor write to the Council workforce and other people who had helped make Lyn in Bloom such a success.

**111/06 OUTSTANDING BUSINESS**

There was no outstanding business

*With members permission the Town Mayor moved agenda item 10 "Police Report" to this point in the meeting.*

**112/06 POLICE REPORT**

PC Bourne introduced Inspector Pete Sarney and went on to inform the meeting that there had been a 50% reduction in crimes over the previous 50 days in comparison with last year, there were 20 reported crimes during this period last year compared with 10 this year, of which most were assault, criminal damage and burglaries. He reported that a meeting had been held regarding ways to change the way the Police operated. There would still be the 3 police officers covering the Lynton & Lynmouth area but there would also now be one PCSO (Police Community Support Officer) covering this area as well. Inspector Pete Sarney then introduced himself to members and explained his progression within the Police Force over the last 22 years. He confirmed the matters that PC Bourne had reported and felt very positive about the future policing of Lynton & Lynmouth and surrounding areas.

Answering a question from County Councillor A Davies, he was unable to assure her that there would be the presence of a traffic warden for the future as it was policy that as from March 2008 no traffic wardens would be employed, however he could confirm that there would still be cover in the Lynton Police Station.

Councillor Hobbs expressed his gratitude to the serving officers covering the Lynton & Lynmouth area and expressed the Councils support and thanks to them for the work that they do.

Councillors expressed concern at the speeding traffic in particular Lee Road and Valley of Rocks and PC Bourne assured them that this matter was being attended to. Likewise on a question from a Councillor with regard to Bike riders, he assured members that these children had been talked to and the police were monitoring the situation.

The Mayor thanked Inspector Sarney and Constable's Bourne and Beck for attending the meeting.

**113/06 COMMITTEE REPORTS**

**RESOLVED:**

That the open reports of the following committees, having being circulated, be received and noted and the recommendations contained therein adopted, subject to any matters annotated.

**August Recess Sub Committee Meeting**

**16th August 2006**

**Minutes 088/06 – 093/06**

**RESOLVED**

That these minutes be noted

**Special Council Meeting**

**12th September 2006**

**Minutes 094/06 – 095/06**

Councillor Bowden stated that she had requested the Town Clerk to look into the possibility of installing a temporary stair lift but there was no mention of this in the minutes however the Town Clerk was looking into this matter.

**RESOLVED**

That these minutes be noted

**Estates and Amenities Committee**

**12th September 2006**

**Minutes 096/06 – 100/06**

**Minute 098/06 Matters for Recommendation (a) Town Hall (iii) Chairs**

Councillor Parker pointed out that this recommendation should read ‘...renewal of chairs’ and not renovation and/or renewal.

**RESOLVED**

This recommendation to read ‘The Town Clerk to obtain quotations for the renewal of 200 chairs in the main hall’.

**Minute 098/06 Matters for Recommendation (h) Light Quest – ‘Light up the Valley of Rocks’**

*Councillors Mrs E Rodway declared a prejudicial interest in this matter as she is the commoner in the Valley, she left the room and did not take any part in the debate.*

*Councillor Travis reminded members that when this item became the subject of a planning application, then as in all planning matters should he obtain additional information on applications when attending Exmoor National Park Planning Committee this may necessitate him changing his views.*

Councillor Parker requested this recommendation be amended slightly.

**RESOLVED**

This recommendation be amended to read:

- ‘The Town Council give permission to the organisers of Light Quest to pursue a plan to enable the Light Quest event to take place in the Valley of Rocks, but to come back to the Town Council with a plan.
- The Town Clerk to write to the organiser to express the Town Council’s enthusiasm and support for projects such as this.’

**Minute 098/06 Matters for Recommendation (j) Decision Register (4) Replacement Trees.**

Councillor Travis had been unable to attend this particular meeting and asked for clarification with regard to the position of the trees as he felt this a very important matter and that the Town Council should be considering a replanting scheme. Councillor Hibbert informed him that she had attended a meeting to discuss trees with Exmoor National Park and the matter was being dealt with.

**Policy & Finance Committee**  
**Minutes 101/06 – 107/06**

**20th September 2006**

**Minute 103/06 Matters for Recommendation (d) Exmoor Visitor 2007 – request for items for newspaper**

Members were reminded that any items to be included in this publication needed to be received by the Town Clerk very quickly.

**RESOLVED**

That it be noted.

**Minute 104/06 Matters referred from Estates & Amenities (b) Agenda items for the JCC**

Other items for inclusion on this agenda to be:

- Car Park options survey
- Lynmouth Pavilion
- Rhenish Tower and Sea Defences
- Public Conveniences
- Hydro Electric power survey

The Town Clerk informed the meeting that the meeting arranged for early October had been cancelled and he was awaiting another date. He also requested agenda items for the meeting with Exmoor National Park.

**RESOLVED**

These items be noted

**Minute 104/06 Matters referred from Estates & Amenities (h) Harbour Chains Renewal**

The procedure for tenders and contracts was discussed and it was

**RESOLVED**

That the procedure for tenders and awarding contracts be placed on the agenda for the next meeting of the Policy & Finance Committee.

*Councillor T Parker left the meeting as he had another meeting to attend to on behalf of the Town Council.*

**114/06 REPORTS FROM OTHER COMMITTEES**

There were none

**115/06 MOTIONS**

There were none

## **116/06      QUESTIONS**

There were none.

## **117/06      REPORT AND QUESTIONS OF NORTH DEVON DISTRICT COUNCILLOR**

### **1. Report of the District Councillor**

#### **• Public Toilets at the Town Hall**

*Councillor J Travis declared a personal interest as he is a member of the North Devon District Council Waste and Recycling Team*

*County Councillor Mrs A Davis declared a personal interest as she is a member of the North Devon District Council Waste and Recycling Team*

The District Councillor updated Town Councillors on the subject of the public toilets at the Town Hall and the possibility of a complete new rebuild or renovation of the existing toilets with unisex facilities or new facilities in the car park. After much discussion it was

#### **RESOLVED**

That the District Councillor speak to the officers concerned within North Devon District Council and request new toilets in the existing blocks.

• **ENP Tour** – Councillor Travis outlined a tour he had attended with regard to the Coleridge Way.

#### **RESOLVED**

The items brought to light on this tour to be placed on the agenda for the meeting with Exmoor National Park.

### **2. Questions of the District Councillor**

There were no questions to the District Councillor

## **118/06      REPORT AND QUESTIONS TO THE DEVON COUNTY COUNCILLOR**

County Councillor Andrea Davis opened her report by congratulating Councillor Hibbert and her team for the award they had won in Britain in Bloom and also her personal award. She then presented her report

### **1. Report of the Devon County Councillor**

• **DCC Public Liability Claims** Examples of these would be slips, trips and falls on (alleged) uneven footway surfaces, (alleged) pot holes and road imperfections giving rise, in the main, to claims for damage to vehicles. The cost of the settlements over the nine years has totalled £2.2 million (an average of approximately £250,000 per year). There are still outstanding claims to be settled.

• **Urban Search and Rescue** She recently toured the Devon Fire and Rescue Headquarters at Clyst St George Exeter and was interested to see a new unit that had been set up by National Government to deal with the potential threat of terrorism. It was obvious that this threat is being taken very seriously indeed. The unit is called Urban Search and Rescue (URSAR) one of 19 across the country.

- **Second Homes Council Tax** At a recent meeting of the North Devon County Committee she had requested that £100,000 from the second homes council tax be used to support 4 affordable homes in Brendon (3 for rent and 1 for low cost ownership) and she was pleased to report that this money had been secured for the project.

- **Broadmead Gardens** – The Traffic Management Group had requested County Councillor Davis to contact North Devon Homes with regard to placing double yellow lines

- **Devon Pound** This is an initiative to address financial exclusion in the County; Devon Pound had been formed by the majority of Devon's Credit Unions. The service launches in Northern Devon on 2nd October 2006. The aims are; Money Advice- face to face support working closely with the CAB; Banking- improving access to basic and other accounts; Offering Affordable Credit.; Promoting Deposits (savings)- principally through membership of credit unions; Offering Education- developing financial literacy.

- **Bus Service**

Having taking on the bus company (First) at very well attended public meetings, this has given the public an opportunity to confront the bus company and the company to explain why it has cut the services. They are looking at some minor improvements in the light of public pressure

- **Lydiate Lodge.**

She visited Lydiate Lodge with John Rawlinson, who is the Executive Member for Adult and Community Services. He is looking at the homes which are subject to the 'modernisation' plans. The aim was to meet with the staff, residents, users and carers to try to reassure them about the future and answer any questions they may have. It was also an opportunity for her to put to him any concerns and observations and to take these back to Devon County Council.

## 2. Questions of the Devon County Councillor

- Councillor Howells stated that in light of her report, we all should be aware of the threat of terrorism.
- Councillor Hobbs expressed concern with regard to Lynmouth Hill and County Councillor Davis assured him this was under discussion

## 119/06 REPORT OF THE COMMUNITY DEVELOPMENT TRUST REPRESENTATIVE

Councillor Hibbert reported that:

- a meeting had been held and it looks as though a volunteer had been found to run the Pathfield Centre.
- She was due to attend a meeting with regard to the Pavilion
- The MCTI and LCDDT were to merge thus making a stronger body.

## 120/06 TOWN CLERK

### 1. Report of the Town Clerk

The Town Clerk reported that:

- Preparation works were being prepared with regard to Lydiate Lodge
- A recommendation to replace all the light heads on Manor Ground had been sent to the suppliers.

- He asked for agenda items for the meeting with Exmoor National Park
- 2. Enquiries of the Town Clerk**  
There were none

**121/06      REPORTS OF ANY OTHER COUNCILLORS**

**Traffic Management Committee**

A meeting of the Traffic management Committee had been held but due to poor communications very few members knew about the meeting, however those that were informed attended. Matters were briefly discussed and the next meeting was arranged for Wednesday 8 November at 2pm. Councillor Howells requested that pedestrian safety be put on the agenda for this meeting and it was

**RESOLVED**

- Councillor Howells be invited to attend this meeting
- Pedestrian safety be placed on the agenda for this meeting

**122/06      EXMOOR NATIONAL PARK PLANNING RECOMMENDATIONS**

There were none that had not been reported to committee

**123/06      ANY OTHER URGENT BUSINESS of which prior notice has been given and which the Chairman considers to be urgent.**

There was none

**EXCLUSION OF THE PUBLIC AND PRESS**

The Chairman moved:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

**124/06      CONFIDENTIAL COMMITTEE REPORTS**

**Confidential Full Council Meeting**  
**Minute number 087/06**

**27th July 2006**

**Confidential August Recess Committee**  
**Minute Number 093/06**

**16th August 2006**

**Confidential Special Council Meeting**  
**Minute Number 095/06**

**12th September 2006**

**Confidential Policy & Finance Committee**  
**Minute Numbers 106/06 – 107/06**

**20th September 2006**

The meeting closed at 4.36pm

Chairman



- iii. **Ref: 62/41/06/020 Waterloo House, Lydiate Lane, Lynton.**  
Proposed change of use to part conversion of property to separate dwelling (Full)  
**CONDITIONAL PERMISSION GRANTED**
- iv. **Ref: 62/41/06/021LB Waterloo House, Lydiate Lane, Lynton.**  
Listed Building Consent to convert part of property to separate dwelling (Listed Building)  
**LISTED BUILDING CONSENT GRANTED**
- v. **Ref: 61/41/06/24 The Old Coach House, Lynton**  
Construction of two garden sheds within a residential curtilage (Full)  
**CONDITIONAL PERMISSION GRANTED**
- vi. **Ref: 62/41/06.016 Orange Personal Communication Services Ltd., site at SWEB Generator, Lydiate Lane, Lynton**  
**APPLICATION WITHDRAWN**
- vii. **Ref: 62/41/06/019 Higher West Lyn, Lynton**  
Alterations to application 62/41/05/007 (for the change of use and alterations of buildings and land to accommodate craft workshop, office reception, barn, animal handling area, ancillary accommodation and holiday lets) to include phasing of development, parking change, and alterations to proposed barn, as amended plans and additional plan dated 07/08/06 (Full)  
**CONDITIONAL PERMISSION GRANTED**

**127/06            MATTERS FOR RECOMMENDATION**

**a.    Town Hall - Position Statement**

- i.    Councillor Parker reported that he had met with representatives from the Lyn Valley Society and explained the position with regard to the lottery application etc., and felt that they now understood the matter. He had nothing further to report.
- ii.   Councillor Hobbs reported that there had been a problem with the Jubilee Room floor in that tiles were lifting, the Council's foreman had been asked to make this floor safe.
- iii.  Councillor Hobbs had also requested the Council's foreman to erect a hand rail at the bottom of the stairs and it was  
**RECOMMENDED**  
That the Town Clerk speak to Exmoor National Park to see if listed building consent would be needed for this work.

**b.    Preparation of Lottery Bids – Position Statement**

- i.    **Holman Park**
- ii.  **Valley of Rocks**
  - 1.    **Access Area**
  - 2.    **Meadow Land Project**
  - 3.    **Wringcliffe Bay**
- iii. **Town Hall**  
The Town Clerk reported that matters were moving along according to plan and there was nothing further to report at this stage.

**c. Doone Run 2006 and 2007 – Request to use Manor Grounds.**

A letter had been received requesting that the start and finish of the Doone Run for 2007 be Manor Grounds and also asking for parking concessions on the foreshore. Members welcomed the suggestion of the Doone Run starting and finishing on Manor Grounds as it had done this several years ago and also discussed the question of parking. It was

**RECOMMENDED**

- i. To allow the use of Manor Green for the start and finish of the Doone Run 2007.
- ii. subject to weather conditions to open the Manor for Parking with the organisers being allowed parking passes for up to 6 cars
- iii. no charge being made for use of the Manor

**d. Lynbridge Car Park**

Councillor Parker had now got a rough estimate of the costs of the repair work and it was

**RECOMMENDED**

This matter should be placed on the agenda for the next Policy & Finance Meeting as a confidential item.

**e. Valley of Rocks – Cricket pitch fence**

A question was asked as to why such a large area had been given over to the cricket nets and members stated that this permission had been given a long time ago. The colour of the fencing was also discussed and it was

**RECOMMENDED**

- i. The Town Clerk to keep an eye on the fencing in the Valley
- ii. When the lease is next negotiated, the boundaries to be discussed.

**f. Exmoor National Park/Exmoor Consultative and Parish Forum – request to submit items for agenda by 23 October 2006.**

Members felt that tourism should be put on the agenda for this meeting making special mention of North Devon, as the Exmoor National Park was the least visited National Park in the Country. It was

**RECOMMENDED**

Councillor Hibbert to ask for an update on tourism and the matter be brought back to Policy & Finance with her findings.

**g. National Trust – Request to use Manor Grounds for their fete on Sunday August 26th 2007.**

Members discussed this matter and it was

**RECOMMENDED**

Permission be granted for the National Trust to hold their fete on Manor Grounds on Sunday 26th August 2007.

**h. Campaign to Protect Rural England – invitation to become a member.**

A letter had been received from the Campaign to Protect Rural England but members were informed that the Council were already members. It was

**RECOMMENDED**

The membership be continued.

**i. Exmoor National Park Visitor Centre – Temporary location in Lynmouth.**

The possibility of a temporary location in Lynmouth for the Exmoor National Park Visitor Centre was discussed with three likely sites suggested. It was

**RECOMMENDED**

- i. That the Town Council would support the temporary relocation of the Exmoor National Park Visitor Centre to Lower Lyndale Car Park subject to permissions being obtained from North Devon District Council and any Planning Permissions
- ii. The Town Clerk to assist in assuring a smooth transition to that site.

**j. Decision Register**

Members considered the items on the decision register and updated the actions that had been taken.

In particular they discussed;

1. Breakwaters – Councillor Hobbs had seen a scaled down schedule of works for the Rhenish Tower which was adequate for the time being but he stressed that work to the breakwaters was most important to save the harbour arm.
2. Swing on Manor Grounds – these were on the programme for work next year
3. Blackmoor Gate road/route signs – to be removed from the Decision register as no action was expected
4. Car Park signs – Councillor Hobbs and the Town Clerk had made an inspection and prepared a schedule of necessary works. Action to be taken to increase the visibility of the parking restriction signs for the Town Hall forecourt
5. Trees – Councillor Hibbert still waiting for information with regard to trees on the Manor and Countisbury Hill. She also stated that other areas to be considered were Hollerday Hill, the old Cemetery etc.
6. Manor Lights – The Town Clerk reported slow progress due to Italian Suppliers being unavailable.
7. Model Gate – Councillor Hibbert reported that she was in contact with Beaford Arts and the people who did the shelter.
8. Crest on Tie/Scarf – Councillor Peacock showed members the proposed crest etc., and was congratulated for all the hard work he had done.
9. Hollerday Hill – Councillor Hibbert was concerned with the condition of the rhododendron on Hollerday Hill.

**RECOMMENDED**

6. The Town Council's Solicitors be instructed to write to City Electrics.
8. The cost implications of the crest be taken to Policy & Finance.
9. Rhododendrons on Hollerday Hill be placed on the Decision Register.

**k. Town Clerks Report and questions to the Town Clerk.**

**1. Town Clerks Report**

- i. The Town Clerk had received an email from Combe Martin Parish Council who were concerned over the proposed closure of Barnstaple Long Bridge.
- ii. He had received a complaint at the lack of litter bins around the Town Hall. Members discussed the implications of further litter bins and also doggy bins.

**RECOMMENDED**

- i. The Town Council would fully support Combe Martin in resisting the closure of Long Bridge at Barnstaple
- ii. The request for further litter bins be refused at the present time but the situation monitored. The request for further doggy bins be placed on the agenda for the next meeting of Estates & Amenities.

**2. Questions of the Town Clerk**

- i. Councillor Peacock enquired if the paintings and pictures in the Town Hall were all individually valued and the Town Clerk informed him that this was being done at present as part of the annual audit.
- ii. Councillor Parker informed members that he had resigned from the Harbour Committee and therefore a Council representative would be needed.

**RECOMMENDED**

- ii. Harbour Committee Representative to be placed on the agenda for next full Council.

**128/06            MATTERS UNDER DELEGATED POWERS**

**a.            PLANNING**

- i. **Ref: 62/41/06/031 –Pitches 11-23 of Sunny Lyn Holiday Park, Lynton**  
Variation of condition 2 ;That the caravans shall be occupied only during the period between the 15th March and the 31st October in each year' of application NE391 to allow the use of caravans on pitches 11-23 for 12 month holiday occupation.

**RESOLVED**

To recommend approval

- ii. **Ref: 62/41/06/032 Lynton Post Office, Lynton**  
*Councillor T Parker declared a prejudicial interest in this matter as he is the applicants father. He left the room and did not take any part in the debate*  
Alterations and additions, including balcony, to create first floor living accommodation.

**RESOLVED**

The matter be deferred to Policy & Finance Committee as neighbouring property owners had only recently received a letter advising them of this application. Councillors to make a site visit prior to Policy & Finance at 6pm.

**129/06 ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT**

There were none

The meeting closed at 7.38pm

Chairman

# LYNTON AND LYNMOUTH TOWN COUNCIL

## MINUTES OF THE MEETING OF THE POLICY AND FINANCE COMMITTEE MEETING HELD AT THE TOWN HALL, LYNTON ON WEDNESDAY 18TH OCTOBER 2006 at 6.30pm

**Present:** Councillors  
T Parker (Chairman)  
B J Howells (Vice Chairman)  
Mrs C Bowden  
Mrs S Hibbert  
B Hobbs  
B Peacock  
Mrs E Rodway  
J Travis  
B Windsor

**Officers:** Town Clerk, Finance Officer and Town Council Secretary

**Apologies:** Although not on this Committee Councillor T Prosser

**Also in Attendance** Councillor P Bolla (although not a member of this Committee).

*Before the meeting commenced, The Chairman welcomed the new Councillor Mr P Bolla and briefly explained the way business would be conducted at this Committee.*

### **130/06 MINUTES**

**RESOLVED:** That the Minutes of the meeting of the Committee held on the 20th September 2006, a copy of which had been previously circulated, be confirmed and signed by the Chairman as a true and correct record.

### **131/06 MATTERS FOR INFORMATION**

*The following items of correspondence and/or reports were noted by committee.*

- a. **GAP (grazing Animals Project) News Autumn 2006**  
Available for members in the general office
- b. **Introduction of Natural England on 1st October 2006**  
The Town Clerk explained to members that this was the new name for the amalgamation between DEFRA, the RPA and English Nature, further details were available for members in the general office
- c. **Road Closures:**
  - i. **A39 Countisbury Village, Countisbury – 6th November to 10th November 2006.**
  - ii. **Burvill Street, Lynton – 20th November to 22nd November 2006.**  
These closures were noted

d. **PLANNING DECISIONS**  
None

**132/06 MATTERS FOR RECOMMENDATION**

a. **Town Hall**

i. **Community Buildings Application – fee proposals**

The Chairman moved that this item be dealt with as a confidential item

ii. **Estimate for painting of front of Town Hall**

The Chairman moved that this item be dealt with as a confidential item.

b. **Budget Reviews – Agency and Town Council**

Members had been circulated with a summary of the budget reviews for both the Agency and Town Council prior to this meeting. The Finance Officer briefly outlined the main points and answered questions from members regarding same.

**RECOMMENDED**

The budget reviews be accepted with a vote of thanks to the Finance Officer for his work.

c. **Draft forward programme – Agency and Town Council**

*Councillor J Travis declared a personal interest in this matter as he is a member of North Devon District Council.*

A draft programme had been circulated to members prior to the meeting and the Finance Officer explained various matters to members. It was noted that the financial implication of schemes identified by the last JCC had not been fully allowed for. It was

**RECOMMENDED**

To enable members to fully consider and the draft programme a special Council Meeting be held on the 16th November 2006 at 6.30pm.

d. **Quotations and awarding of tenders**

A copy of the Financial Regulations concerning the awarding of quotations and tenders had previously been circulated to members. It was felt that the Town Clerk should not shoulder the responsibility of opening tenders. It was

**RECOMMENDED**

1. A sub committee be formed comprising the Mayor, Chairman and Vice Chairman of Policy and the Town Clerk, to examine the Financial Regulations and formulate a policy for awarding quotations and tenders.
2. The sub Committee to report to the December meeting of Policy & Finance Committee.

e. **Decision Register**

Circulated with the agenda

1. Lynbridge Car Park – dealt with as a confidential item
2. Crest on Tie and Scarf – dealt with as a confidential item
3. Dog fouling – still no booklet, the Town Clerk to chase
- 4&5 South West Water – The Town Clerk had written again to South West Water.

6. Painting of lamp post etc – to be pursued

**RECOMMENDED**

2. Crest on Tie and Scarf to be removed from decision register
6. Painting of Lamp posts etc., to be removed from Decision register.

**f. Town Clerk's Report and Questions to the Town Clerk**

**1. Report of the Town Clerk**

The Town Clerk had no matters to report

**2. Questions of the Town Clerk**

- i. Councillor Travis was concerned about the clearance of the rhododendrons on Hollerday Hill as this did not appear to have been as successful as hoped. It was noted that this had been discussed at Estates and Amenities committee in October and so the Town Clerk was aware of this and had contacted Flemming Ulf Hansen from Natural England who was away on holiday at this time.
- ii. Councillor Hobbs informed the meeting that the Traffic Management Committee had recommended that double yellow lines be placed in the area around the old bus station.
- iii. Councillor Bowden enquired if North Devon Homes and/or North Devon District Council had any more clear guide lines with regard to renting or buying the new properties in Hobbs Yard for local needs housing. The Town Clerk informed her that he had asked for a statement to be sent to the Lyn valley News clarifying the position. The Town Clerk confirmed that he was waiting to hear from Jennifer Gould with regard to a meeting.

**RECOMMENDED**

- i. The Town Clerk to contact Flemming Ulf Hansen on his return from holiday to discuss the condition of the rhododendrons on Hollerday Hill.
- ii. The recommendation of the Traffic Management Committee for double yellow lines to be painted in the area of the old bus station be placed on the agenda for the next meeting of the Estates & Amenities Committee.
- iii. The Town Clerk to contact North Devon Homes/Housing, clarifying the position with regard to local needs housing and report back to next meeting of Estates & Amenities.

**133/06 MATTERS REFERRED FROM ESTATES AND AMENITIES**

**a. Lynbridge Car Park**

The Chairman moved that this item be dealt with as a confidential item

**b. Exmoor National Park/Exmoor Consultative and Parish Forum – request to submit items for agenda by 23 October 2006.**

The Town Clerk requested final agenda items be with him by Friday at the latest.

**c. Crest on Tie and Scarf**

The Chairman moved that this item be dealt with as a confidential item

## **134/06            MATTERS UNDER DELEGATED POWERS**

### **a. FINANCIAL STATEMENT –**

The Financial Statements for September 2006, was tabled and considered by Councillors

#### **RESOLVED:**

That the Statement, a resume of which is as follows be received be approved.

OPENING CREDITS	£370,458.61
TOTAL RECEIPTS	£ 48,893.38
TOTAL PAYMENTS	£ 45,538.06
CLOSING BALANCE	£373,813.93

### **b. SEASONAL UNDERTAKINGS**

The statement of income for September 2006 was tabled and considered by Councillors

#### **RESOLVED**

That the report be noted.

### **c. CHEQUES**

A List of the cheques for signature was tabled for member's consideration and the Town Clerk answered questions on the details of some of the cheques.

The cheques were signed at Committee.

#### **RESOLVED:**

That the action of the Councillors in signing the cheques in accordance with the list circulated, be approved and the cheques be passed for payment. A copy of the list of cheques paid be attached to the signed minutes

### **d. PLANNING APPLICATIONS**

*Councillor Travis reminded members that in planning matters should he obtain additional information on applications when he attended Exmoor National Park Planning meetings this may necessitate him changing his views.*

*Councillor T Parker declared a prejudicial interest in this matter as he is the applicants father. He left the room and did not take any part in the debate*

#### **Ref: 62/41/06/032 Lynton Post Office, Lynton**

Alterations and additions, including balcony, to create first floor living accommodation.

Referred from Estates & Amenities 11 October 2006 at site meeting to take place prior to a decision being taken as at that time owners of adjacent propertied had not had time to fully consider the proposals.

It was noted that the owners of the adjacent propertied had now indicated they were not opposed to the proposals

#### **RESOLVED**

To recommend approval

## **135/06            ANY OTHER URGENT BUSINESS OF WHICH PRIOR NOTICE HAS BEEN GIVEN AND WHICH THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no urgent business.

## **PART 2**

### **EXCLUSION OF THE PUBLIC AND PRESS**

The Chairman will move

That pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as subsequently amended, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of information which, in the opinion of the Council, would be prejudicial to the public interest and/or is of a confidential nature

#### **136/06            MATTERS FOR RECOMMENDATION**

- a.     Town Hall**
  - i.     Community Buildings Application – fee proposals**
  - ii.    Estimate for painting of front of Town Hall**
- b.     Budget Reviews**

#### **137/06            MATTERS REFERRED FROM ESTATES & AMENITIES**

- a.     Lynbridge Car Park**
- b.     Crest on Tie and Scarf**

Available to Council Members, Former Councillors and Council Staff only at their own expense.

The meeting closed at 8.10 pm

Chairman